Board of Trustees Meeting
April 9, 2022
Minutes - APPROVED

Virtual: Zoom.us

Present:

Gaby Wickstrom, Port McNeill (Chair)
Erin Hemmens, Nanaimo (Vice Chair)
Colleen Evans, Campbell River
Jonathan Kerr, Comox
Vickey Brown, Cumberland
Manno Theos, Courtenay
Jenni Capps, Duncan
Brenda Patrick, Gold River
Jeff Virtanen, Ladysmith
Lorna Vomacka, Lake Cowichan
Regina Williams, Masset
Rosalie Sawrie, North Cowichan
Jack McClintock, North Saanich
Debbie Haggard, Port Alberni
Bruce Lloyd, Port Alice
Ian Gould, Port Clements
Fred Robertson, Port Hardy
Jesse Embree, Queen Charlotte
Peter Wainwright, Sidney
Jeff Bateman, Sooke
Cheryl Northcott, Tahsis
Duncan McMaster, Tofino
Marilyn McEwen, Ucluelet
Al Rodgers, Zeballos
Penny Cote, Alberni-Clayoquot RD
Mike Hicks, Capital RD
Jayme Kennedy, Central Coast RD
Daniel Arbour, Comox Valley RD
Andrew Hory, Mount Waddington RD
Vanessa Craig, Nanaimo RD
Evan Putterill, North Coast RD
Andrew Fall, qathet RD

Regrets:

Karen Proctor, Lantzville
Teresa Patterson, Parksville
Scott Harrison, Qualicum Beach
Norm Kirschner, Sayward
Mike Wilson, Cowichan Valley RD
Brenda Leigh, Strathcona RD

Staff:

Ben Hyman, Executive Director
Anne O'Shea, Deputy Executive Director / COO
Joel Adams, Director of Finance
David Carson, Director of Corporate Communications & Strategic Initiatives
Lisa House, Director of Human Resources
Jennifer Bond, Divisional Manager, Finance
Melissa Legacy, Director of Library Services & Planning
Melanie Barnum, Parliamentarian
Mariah Patterson, Executive Assistant
Saho Lindberg, Administrative Assistant (Recorder)

Guest:

Cory Vanderhorst, MNP

1. Call to Order 9:30am

Vancouver Island Regional Library acknowledges we operate on the traditional territories of the 55 First Nations within our service area, who are members of the Coast Salish, Haida, Nuu-chah-nulth, Kwakwaka'wakh and Nuxalk peoples. We honour our relationships with these Nations and all other First Nations, Métis and Inuit peoples who reside in this region.

a) Opening Remark
Chair Gaby Wickstrom thanked the Executive Committee and staff for their continued efforts. Thank you to front line staff and the public who are observing this meeting.

b) Roll Call
As above.

c) Declarations of Conflicts of Interest
None.

2. Agenda

a) Items to be removed from Consent Business
None.

b) Additions or Deletions
None.

c) Approval of Agenda
Motion: Moved by Erin Hemmens / seconded by Colleen Evans that the Agenda be approved. Carried.

3. Minutes

a) January 29, 2022 Board of Trustees AGM Unapproved Meeting Minutes.
Motion: Moved by Erin Hemmens / seconded by Duncan McMaster that the *January 29, 2022 Board of Trustees AGM Unapproved Meeting Minutes* be approved by the Board of Trustees. Carried.

b) March 4, 2022 Executive Committee Unapproved Meeting Minutes.
Motion: Moved by Duncan McMaster / seconded by Erin Hemmens that the *March 4, 2022 Executive Committee Unapproved Meeting Minutes* be received by the Board of Trustees. Carried.

4. Delegations

None.

5. Business Arising

a) Reconciliation Approach Update
Motion: Moved by Erin Hemmens / seconded by Andrew Fall that the *Reconciliation Approach Update* be received by the Board of Trustees. Carried.

b) 2023 – 2027 Strategic Plan Update
Motion: Moved by Andrew Fall / seconded by Duncan McMaster that the *2023 - 2027 Strategic Plan Update* be received by the Board of Trustees. Carried.

c) Facilities Master Plan Review Update
Motion: Moved by Erin Hemmens / seconded by Colleen Evans that the *Facilities Master Plan Review Update* be received by the Board of Trustees. Carried.

Manno Theos joined the meeting at 9:45am.
Cory Vanderhorst joined the meeting at 9:49am.

6. Finance

a) Audit Service Plan
Motion: Moved by Jennifer Capps / seconded by Erin Hemmens that the *Audit Service Plan* be received by the Board of Trustees. Carried.

Cory Vanderhorst departed the meeting at 9:52am.

b) February 2022 Finance Report
Motion: Moved by Erin Hemmens / seconded by Vanessa Craig that the *February 2022 Finance Report* be received by the Board of Trustees. Carried.

c) February 2022 Reserves Report
Motion: Moved by Erin Hemmens / seconded by Vanessa Craig that the *February 2022 Reserves Report* be received by the Board of Trustees. Carried.

7. Facilities

a) Capital Projects Update
Motion: Moved by Erin Hemmens / seconded by Colleen Evans that the *Capital Projects Update* be received by the Board of Trustees. Carried.

8. New Business

a) 2021 Provincial Library Grants Report
Motion: Moved by Erin Hemmens / seconded by Fred Robertson that the *2021 Provincial Library Grants Report* be received by the Board of Trustees. Carried.

b) Q1 2022 Media Landscape
Motion: Moved by Erin Hemmens / seconded by Jennifer Capps that the *Q1 2022 Media Landscape* report be received by the Board of Trustees. Carried.

9. Consent Business

Motion: Moved by Jennifer Capps / seconded by Fred Robertson that *all Consent Business* be received by the Board of Trustees. Carried.

10. In Camera 10:02am

Motion: Moved by Erin Hemmens / seconded by Vanessa Craig that the Board of Trustees move In Camera. Carried.

Motion: Moved by Brenda Patrick / seconded by Duncan McMaster that the Board of Trustees rise and return to the open portion of the meeting. Carried.

11. Adjournment 11:46am

Motion: Moved by Erin Hemmens / seconded by Brenda Patrick that the meeting be adjourned. Carried.

G. Wickstrom

Gaby Wickstrom
Chair, Board of Trustees
Vancouver Island Regional Library

Ben Hyman
Executive Director
Vancouver Island Regional Library