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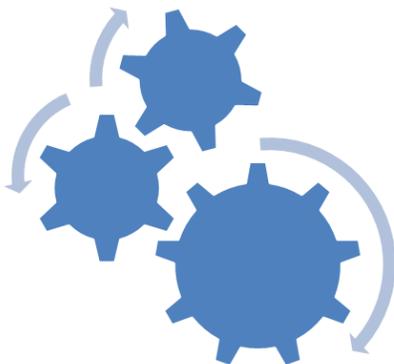
from the Board Table

Thank You

On behalf of the Board and staff, we wish to thank those Trustees who will not be returning to serve on the Board for another term for their invaluable contribution to Vancouver Island Regional Library and community. We extend great thanks to Kate Greening (appointed in 2010) by the Village of Cumberland, Joe Bratkowski (appointed in 2009) by the District of Lantzville, Wendy Kerr (appointed in 2012) by the City of Port Alberni, Gaby Wickstrom (appointed in 2012) by the Town of Port McNeill, Melissa Hailey (appointed in 2012) by the Town of Sidney, Elsie McMurphy (appointed in 2012) by the District of North Saanich, Nikki Shaw (appointed in 2012) by the District of Port Hardy, Evan Putterill (appointed in 2010) by the Skeena-Queen Charlotte Regional District, and Scott Tanner (appointed in 2014) by the Town of Qualicum Beach. We acknowledge the leadership and contributions our Trustees provide to make Vancouver Island Regional Library vital community destinations that enrich the lives of the communities we serve.

Recap

Strategic Priorities



- 1. Collection**
Providing maximum diversity and value
- 2. Communications**
Promoting library services
- 3. Facilities & Operations**
Becoming welcoming places
- 4. Information Technology**
Enhancing the library experience
- 5. Delivery of Quality Service**
Quality service that meets customer's needs



Nanaimo North Branch - Official Opening



New Upgrades

Nanaimo Harbourfront

Nanaimo Harbourfront branch is a popular destination. In 2013, the branch saw over 280,000 visitors through its doors and hosted 68,700 internet sessions alone!

As a part of the 2009 Master Facilities Plan, which prioritized VIRC branches based on maintenance requirements paired with population data, Nanaimo Harbourfront has been identified as a high priority branch due for repair. With plans evolving and an RFP document developed, the renovation upgrades of the Harbourfront branch have been re-invigorated. Although budget constraints exist, innovative thinking is being employed to make the new Harbourfront branch an even more desirable destination and better equipped to serve the many customers it sees each year.

Preceding the renovation project will be a public info-session planned for January 15th where we will unveil the proposed plan and seek public consultation.

68,770
COMPUTER SESSIONS

441,350
ITEMS CIRCULATED

283,180
VISITORS

Creativity Commons

Nanaimo Harbourfront



Nanaimo Harbourfront branch has long been a popular destination for those looking to enjoy the magic of books. Soon the branch will become a place where people can print their own works with the launch of the Creativity Commons on the second floor of the Nanaimo Harbourfront branch.

The Nanaimo Harbourfront branch will also soon be home to a book machine, which will allow customers to print and bind their own books in minutes. This printing service will be particularly appealing to writers groups, community organizations, educators, Aboriginal Friendship Centres and schools on Vancouver Island.

Writing is a fundamental aspect of literacy and the book machine will enable VIRL to further promote and enrich literacy in our communities. The Creativity Commons Initiative will not only benefit local authors; it can also be used to print anything from comic books to cookbooks, to memoirs and genealogies.

The Creativity Commons will be located on the second floor and complement other services available at the branch, such as genealogy, the public computer lab, VIRL's mobile media kits, the tech sandbox and "How to" technology programs led by staff. VIRL will offer a variety of services and programs to assist customers to print their own books. The eLibrarian will lead a rural program to ensure that Vancouver Island rural stories are told and printed.





Nanaimo North - Foyer

Facilities Update

“Investment in
our organization
moves our
Strategic Plan
forward.”

North Cowichan/Chemainus: Following site considerations, North Cowichan intends to issue an RFI to determine if there is any interest in the development community with a standalone branch option remaining as a contingency plan.

Status: Continuing to await confirmation of land by North Cowichan.

Sooke: Discussion sessions continue and will include next steps.

Status: Discussions with Town of Sooke and VIRL representatives underway.

Port Hardy: The redevelopment process has commenced. Staff are currently developing the program that will be implemented in the new year.

Status: The branch will be reviewed in detail and a plan developed for its improvement, following the facilitation of a public meeting.

Nanaimo Harbourfront: The renovations process has started and a development plan has begun.

Status: Renovations are being planned and will carry over into 2015 following public info sessions in the new year.

Facilities Update cont.



Teen Area - Nanaimo North

Sidney/North Saanich: North Saanich is inquiring about potential costs and gathering feedback from constituents regarding options.

Status: Awaiting feedback.

Campbell River: Awaiting development of a regional borrowing model which would enable the VIRC Board to begin reviewing improvement options.

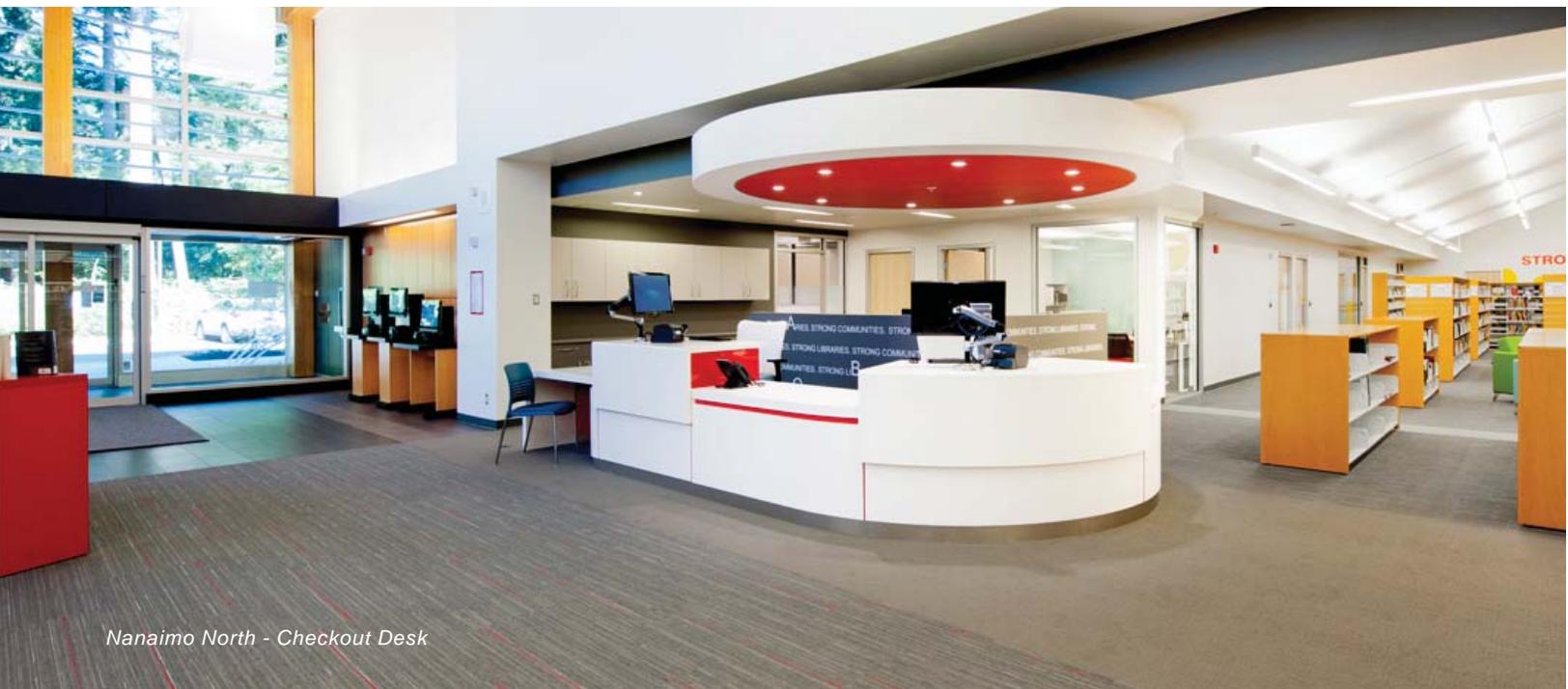
Status: Discussion sessions underway and internal branch improvements under consideration.

Tofino: A library is being considered within a Civic Centre feasibility survey by the District of Tofino.

Status: Awaiting further information.

Tahsis: An RFP was issued in search of suitable space, however, the results have not yielded a successful proponent.

Status: The Board is recommending that the Village of Tahsis undertake an engineering report of the existing facility to explore further options.



Nanaimo North - Checkout Desk

New Items



Harbourfont Branch - Tales' New Kid's Card

2014 Finance Report

Financial results of operations to the end of August were presented to the Board. As expected, Revenues were tracking accurately to budget and Expenses were also in a favourable position. Overall the financial results for 2014 are expected to fall within planned budget levels with only minor variations which are all reasonable in the circumstances.

Conclusion: Year-end results promise to be positive.

2014 Reserves Report

The regular update of reserves held by Vancouver Island Regional Library showed no surprises. Regular contributions to the various reserves have been made according to the budget. Only the Reserve for Materials has been drawn down so far this year in order to accommodate the opening day collection for the new Nanaimo North Branch.

Conclusion: The Long Term service delivery plans of Vancouver Island Regional Library will continue to make progress with the utilization of long term funding plans.

“VIRL’s budget indicates that year-end results promise to be positive.”

New Items cont.



Revised Policies

Rules of Conduct & Prohibition and Appeals Process: From time to time, all Board policies are reviewed for functionality and relevance. The revisions made to the Rules of Conduct will support Staff in their efforts to control their environments. Effective January 1, 2015, the revised Rules of Conduct & Prohibition and Appeals Process will be in place.

Fees & Charges: The Board approved the revised policy and effective January 1, 2015, for-profit groups will be charged \$30/hour for meeting room rentals.



Recognition Program

Education & Development Recognition Program: Professional development and training plays a vital role in maintaining a well-educated and knowledgeable staff whom are better able to provide quality service to our customers. Studies have shown that employee recognition plays a key role in maintaining an enthusiastic and motivated workforce. Beginning in December 2014, Vancouver Island Regional Library (VIRL) will introduce the Education & Development Recognition Program. This program will recognize the dedication and commitment of those employees who have chosen to improve their skills through selfdirected and post-secondary educational programs. There will be three levels of recognition: Bronze, Silver and Gold.



BOARD UPDATES

2015 Meeting Schedule

Saturday, January 24 th	Annual General Meeting
Friday, February 27 th	Executive Committee – Regular Meeting
Saturday, March 28 th	Board of Trustees – Regular Meeting
Friday, May 1 st	Executive Committee – Regular Meeting
Saturday, June 13 th	Board of Trustees – Regular Meeting
Friday, July 10 th	Executive Committee – Budget Meeting
Friday, August 14 th	Executive Committee – Budget & Regular Meeting
Saturday, September 19 th	Board of Trustees – Budget & Regular Meeting
Friday, October 23 rd	Executive Committee – Regular Meeting
Saturday, November 21 st	Board of Trustees – Regular Meeting

Call for Nominations

Each January at the Annual General Meeting, the Chair, Vice-Chair and the Executive Committee is elected by the Board of Trustees. As per Vancouver Island Regional Library By-Law, the guidelines for nominations are as follows:

By-Law 6: Nominating Committee

Appointments: A nominating committee is appointed by the Chair at the November Board meeting for the purpose of providing a slate of nominees for presentation at the Annual General Meeting for the election of officers and the Executive Committee.

Membership: Members will consist of the Chair, Vice-Chair and one member at large, to be named by the Chair.

Timing: The committee will meet by year's end, prior to the Annual General Meeting. All Trustees wishing to stand for office should be prepared to provide a brief biography for inclusion in the report. In addition to the report of the committee, nominations from the floor of the Annual General Meeting are encouraged.

The Executive Committee consists of 11 members: Chair, Vice-Chair, Past Chair, and eight members-at-large. In cases where the Chair and Past Chair is the same person, a ninth member shall be elected. In order to facilitate the nominations process and report from the nominations committee, candidates are requested to complete a nominations form by December 31, 2014.

Would you like to learn more
about the Board of Trustees?

virl.bc.ca/board



Thank You

For your invaluable contribution to the Vancouver Island Regional Library and community, we extend great thanks.



Kate Greening

Appointed to the Board of Trustees in 2010 by the Village of Cumberland.



Gaby Wickstrom

Appointed to the Board of Trustees in 2012 by the Town of Port McNeill. She also served on the Board's Executive Committee as a Member at Large.



Elsie McMurphy

Appointed to the Board of Trustees in 2012 by the District of North Saanich.



Evan Putterill

Appointed to the Board of Trustees in 2010 by the Skeena-Queen Charlotte Regional District.



Nikki Shaw

Appointed to the Board of Trustees in 2012 by the District of Port Hardy.



Melissa Hailey

Appointed to the Board of Trustees in 2012 by the Town of Sidney. She also served on the Board's Executive Committee as a Member at Large.



Scott Tanner

Appointed to the Board of Trustees in 2014 by the Town of Qualicum Beach.



Joe Bratkowski

Appointed to the Board of Trustees in 2009 by the District of Lantzville. He also served on the Board's Executive Committee as a Member at Large.



Wendy Kerr

Appointed to the Board of Trustees in 2012 by the City of Port Alberni.