



2013 – 2017 Adopted Financial Plan

Vancouver Island Regional Library
2013 - 2017 Adopted Financial Plan

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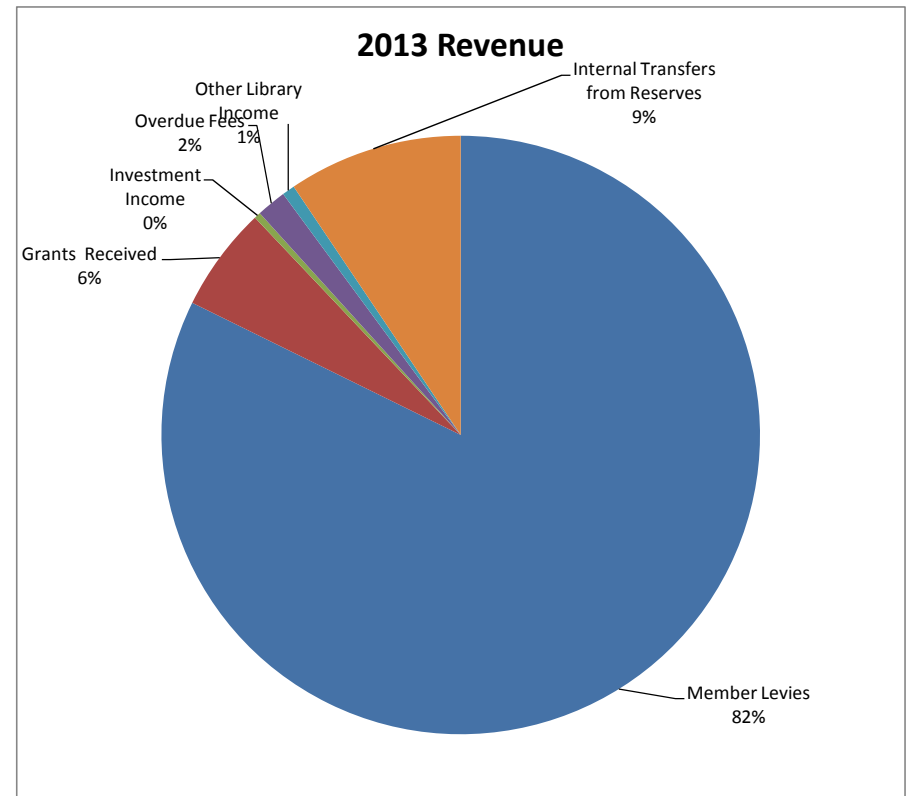
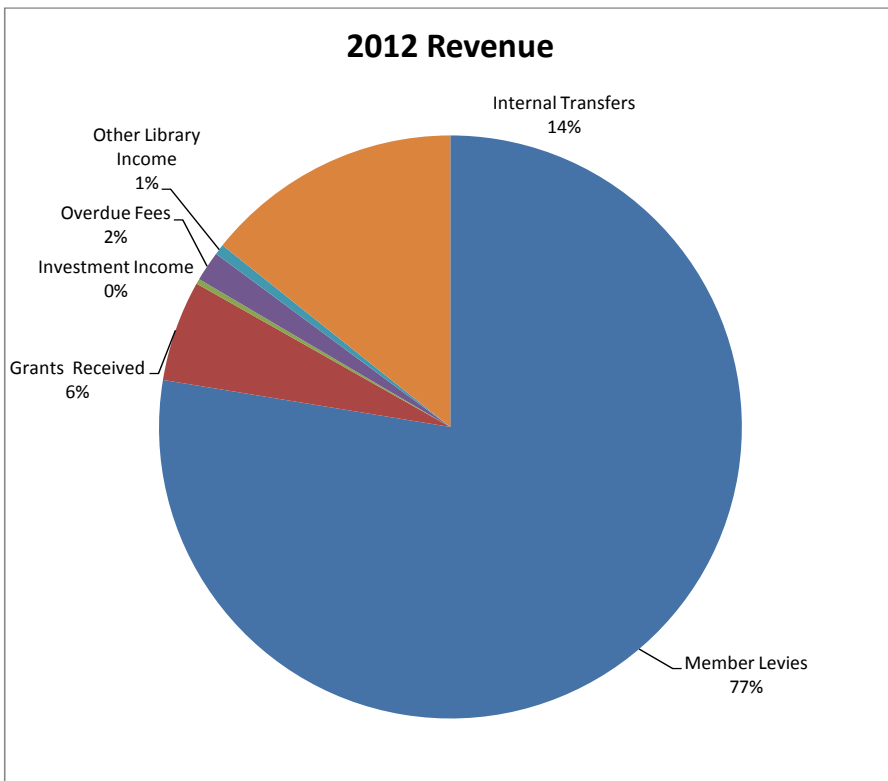
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Vancouver Island Regional Library

Revenue by Major Category

2012		
Member Levies	16,486,603	77.59%
Grants Received	1,188,026	5.59%
Investment Income	60,250	0.28%
Overdue Fees	351,930	1.66%
Other Library Income	127,097	0.60%
Internal Transfers	3,034,550	14.28%
	<u>21,248,456</u>	

2013		
Member Levies	17,466,796	82.28%
Grants Received	1,200,765	5.66%
Investment Income	75,250	0.35%
Overdue Fees	340,300	1.60%
Other Library Income	145,345	0.68%
Internal Transfers from Reserves	2,001,213	9.43%
	<u>21,229,670</u>	

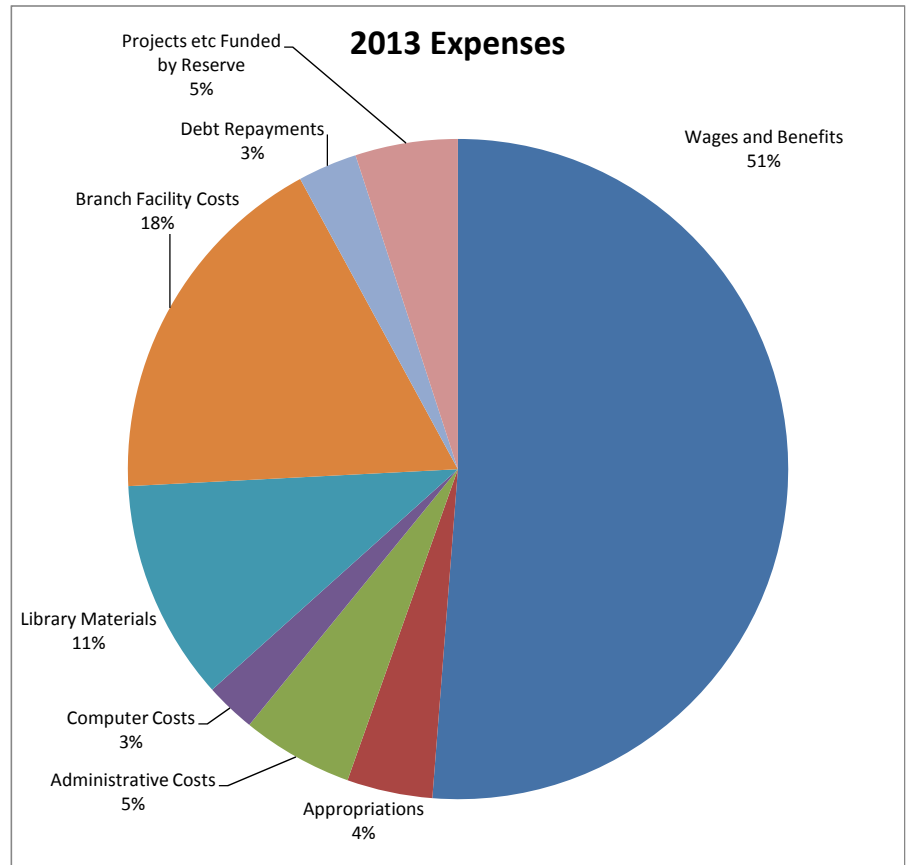
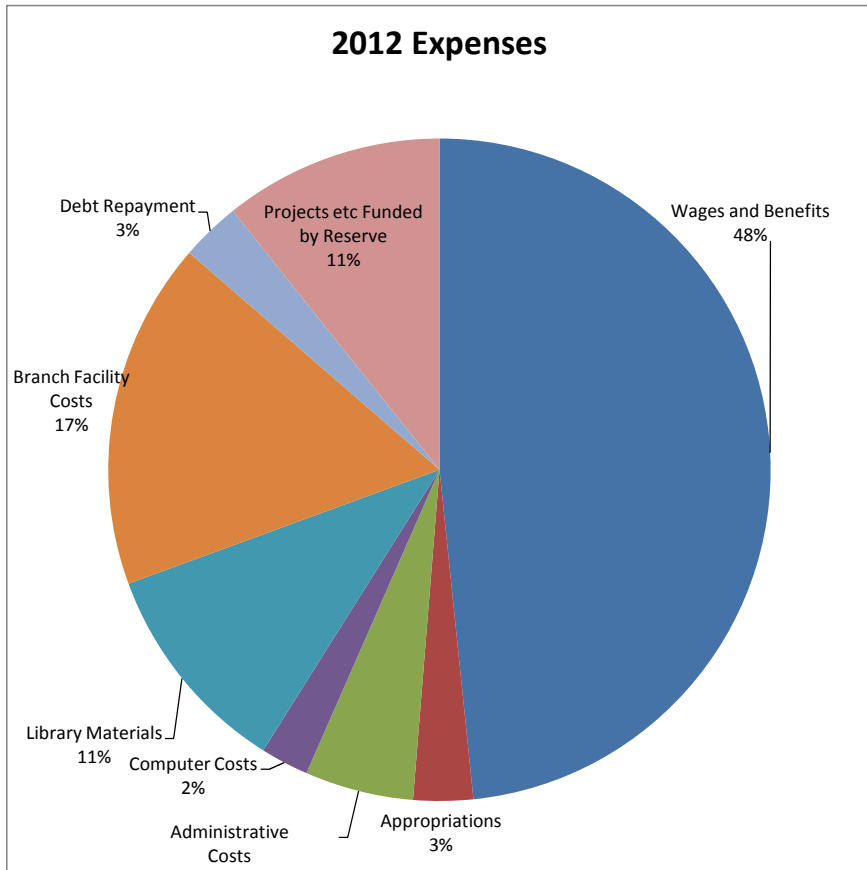


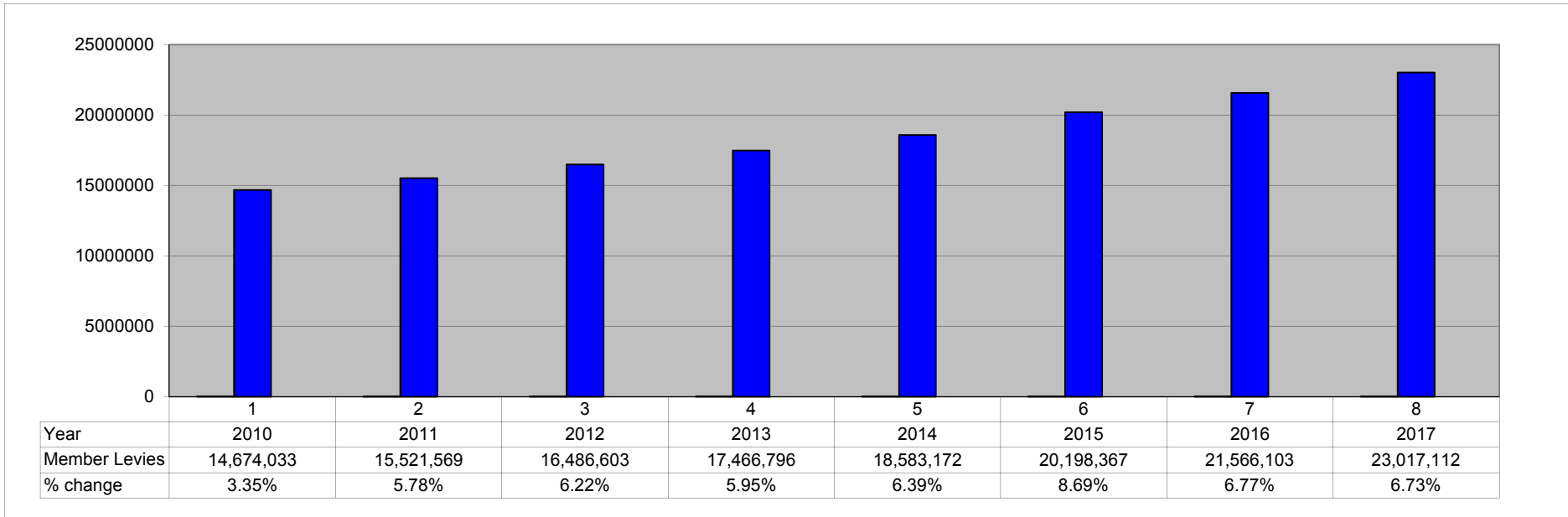
Vancouver Island Regional Library

Expense by Major Category

	2012
Wages and Benefits	10,274,975
Appropriations	619,039
Administrative Costs	1,127,564
Computer Costs	498,224
Library Materials	2,228,283
Branch Facility Costs	3,603,398
Debt Repayment	619,000
Projects etc Funded by Reserve	2,277,975
	<u><u>21,248,456</u></u>

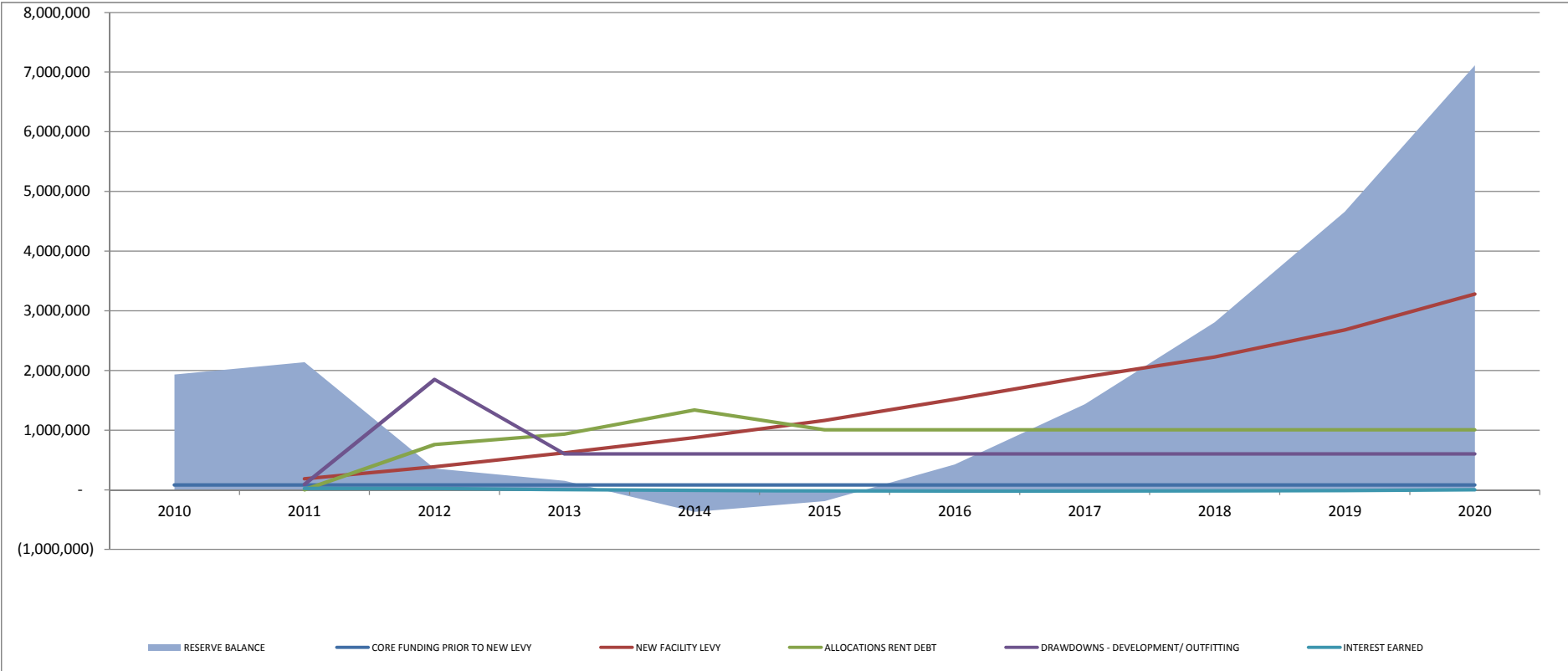
	2013
Wages and Benefits	10,878,496
Appropriations	888,985
Administrative Costs	1,157,758
Computer Costs	525,213
Library Materials	2,295,109
Branch Facility Costs	3,799,191
Debt Repayments	619,000
Projects etc Funded by Reserve	1,065,918
	<u><u>21,229,670</u></u>





	2013	\$	Per Cap	
Effect of Inflation, adjustment within operations or CORE	2.08%	299,579	0.72	Note: Approved by Board in June 2010 10 year plan Beginning in 2011 Special Levies of 1.0% - 5/8th to Maintenance, 3/8ths to Fixtures, Furniture & Equipment 1.25 % for Facilities Reserve
Maintenance Furniture Fixture and Equipment Levy	1.00%	184,167	0.44	
Facility Levy for 10 years beginning in 2011	1.25%	230,209	0.55	
Nanaimo North - new branch	0.75%	124,418	0.30	
Gabriola staff	0.86%	141,820	0.34	
TOTAL	5.95%	\$ 980,193	\$ 2.34	
ITEMS IN BUDGET AND FUNDED BY NEW LEVIES				
Quadra staff	0.32%	53,480	0.13	Funded by New Facility Levy
Cumberland staff	0.16%	26,740	0.06	Funded by facility levy - reduces to implicaton defer facility plans
Facilities staff	0.43%	71,384	0.17	Funded by new maintenance levy. \$71,384 (.43%) .17 per capita
	0.92%		0.36	
	6.86%	\$ 151,604	\$ 2.70	
ITEM INCLUDED IN BUDGET AND PHASED OVER 5 YEARS				
Useful replacement	0.85%	140,000	0.33	Phased in over 5 years - funded by allocation from FF&E portion of new Levy
PROPOSALS NOT INCLUDED IN BUDGET				
Systems Staff	0.43%	71,344	0.17	implication possible deferment of plans and or fall behind on regular maintenance.
Shipping staff	0.37%	60,760	0.15	Do not initiate - implication public service not improved. Alternatives being sought
Increase in shipping frequency	0.65%	168,048	0.40	Do not initiate - implication public service not improved. Alternatives being sought
	9.17%	\$ 440,152	\$ 3.75	

Chart 1



Vancouver Island Regional Library

Financial Plan by Nature of
Revenue or Expense

Description	2011 Actuals	Adopted 2012 Budget	2013 Proposed Budget	% OF Total Budget	% Change	2012 2013 Change	2014 Projected Budget	2015 Projected Budget	2016 Projected Budget	2017 Projected Budget
<u>REVENUES</u>										
Member Levies	(15,521,569)	(16,486,603)	(17,466,796)	82.3%	5.95	980,193	(18,583,172)	(20,198,367)	(21,566,103)	(23,017,112)
Grants Received	(1,533,764)	(1,188,026)	(1,200,765)	5.7%	1.07	12,739	(1,201,211)	(1,201,545)	(1,201,878)	(1,202,223)
Investment Income	(68,164)	(60,250)	(75,250)	0.4%	24.90	15,000	(76,758)	(78,295)	(79,864)	(81,464)
Book Bag Sales	(1,980)	(4,000)	(2,500)	0.0%	(37.50)	(1,500)	(2,525)	(2,550)	(2,576)	(2,602)
Overdue Fees	(328,463)	(351,930)	(340,300)	1.6%	(3.30)	(11,630)	(343,703)	(347,140)	(350,611)	(354,118)
Internet Cost Recoveries	(30,359)	(28,321)	(28,539)	0.1%	0.77	218	(28,824)	(29,113)	(29,404)	(29,698)
Lost Books / Cards	(34,485)	(39,294)	(34,166)	0.2%	(13.05)	(5,128)	(34,508)	(34,853)	(35,201)	(35,553)
Misc and Non Resident Fees	(12,359)	(2,000)	(2,300)	0.0%	15.00	300	(2,323)	(2,346)	(2,370)	(2,393)
Photocopiers	(14,442)	(15,720)	(14,505)	0.1%	(7.73)	(1,215)	(14,650)	(14,797)	(14,945)	(15,094)
Book and Promotional Item Sales	(41,835)	(35,762)	(35,335)	0.2%	(1.19)	(427)	(35,688)	(36,045)	(36,406)	(36,770)
Transfer from Reserves or Surplus	(285,151)	(3,034,550)	(2,001,213)	9.4%	(34.05)	(1,033,337)	(2,410,531)	(2,090,036)	(2,099,731)	(2,109,620)
Fundraising / Donations	(24,330)	(2,000)	(28,000)	0.1%	1,300	26,000	(28,280)	(28,563)	(28,848)	(29,137)
TOTAL REVENUES	(17,896,902)	(21,248,456)	(21,229,669)	100.0%	(0.09)	(18,787)	(22,762,173)	(24,063,650)	(25,447,936)	(26,915,783)

VIRL Board is not bound by future years expenditure estimates

Vancouver Island Regional Library

Financial Plan by Nature of
Revenue or Expense

Description	2011 Actuals	Adopted 2012 Budget	2013 Proposed Budget	% OF Total Budget	% Change	2012 2013 Change	2014 Projected Budget	2015 Projected Budget	2016 Projected Budget	2017 Projected Budget
<u>EXPENDITURES</u>										
<u>WAGES AND BENEFITS</u>										
TOTAL WAGES AND BENEFITS	9,447,617	10,274,975	10,878,496	51.2%	5.87	(603,521)	11,638,747	12,288,706	12,764,565	13,269,950
<u>AUTOMOTIVE, TRAVEL & VEHICLE OPERATION</u>										
Fuel, Insurance, R&M, Truck Rental	48,859	53,430	52,000	0.2%	(2.68)	1,430	53,040	54,101	55,183	56,286
Travel	96,123	116,041	112,641	0.5%	(2.93)	3,400	114,894	117,192	119,536	121,926
TOTAL AUTOMOTIVE TRAVEL AND VEHICLE OPERATION	144,982	169,472	164,641	0.8%	(2.85)	4,831	167,934	171,292	174,718	178,213
<u>BUILDING AND EQUIPMENT MAINTENANCE</u>										
Storage	-	-	-	-	-	-	-	-	-	-
Furniture & Equipment Repairs	12,900	27,230	29,244	0.1%	7.40	(2,014)	29,829	30,425	31,034	31,655
Branch Repairs & Maintenance	19,339	245,019	289,144	1.4%	18.01	(44,125)	417,730	562,846	740,643	927,825
Central Service Repairs & Maintenance	35,488	86,722	89,752	0.4%	3.49	(3,030)	91,547	93,378	95,246	97,151
TOTAL BUILDING/EQUIPMENT MAINTNCE	67,727	358,971	408,140	1.9%	13.70	(49,169)	539,107	686,650	866,923	1,056,631
<u>CONSULTING AND PROFESSIONAL</u>										
Audit Fees	21,850	19,342	22,000	0.1%	13.74	(2,658)	22,440	22,889	23,347	23,814
Consulting	58,689	29,614	28,114	0.1%	(5.07)	1,500	28,676	29,250	29,835	30,431
Legal	52,861	28,695	29,370	0.1%	2.35	(675)	29,957	30,557	31,168	31,791
TOTAL CONSULTING PROFESSIONAL	133,400	77,651	79,484	0.4%	2.36	(1,833)	81,074	82,695	84,349	86,036
<u>MISCELLANEOUS</u>										
Inter Library Loans	3,125	7,500	7,500	0.0%	-	-	7,650	7,803	7,959	8,118
Miscellaneous	139,031	3,191	19,200	0.1%	501.69	(16,009)	19,584	19,976	20,375	20,783
Branch Discretionary Materials	3,121	8,380	8,175	0.0%	(2.45)	205	8,339	8,505	8,675	8,849
Dues and Association Fees	4,706	3,650	3,950	0.0%	8.22	(300)	4,029	4,110	4,192	4,276
TOTAL MISCELLANEOUS	149,983	22,721	38,825	0.2%	70.88	(16,104)	39,602	40,394	41,201	42,025

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Vancouver Island Regional Library

Financial Plan by Nature of
Revenue or Expense

Description	2011 Actuals	Adopted 2012 Budget	2013 Proposed Budget	% OF Total Budget	% Change	2012 2013 Change	2014 Projected Budget	2015 Projected Budget	2016 Projected Budget	2017 Projected Budget
<u>OFFICE PHOTOCOPIER AND SUPPLIES</u>										
Processing and Cataloguing supplies	21,298	19,000	20,500	0.1%	7.89	(1,500)	20,910	21,328	21,755	22,190
Cleaning and Lighting Supplies	23,698	28,600	28,600	0.1%	-	-	29,172	29,755	30,351	30,958
Office Supplies	74,208	81,106	80,345	0.4%	(0.94)	761	81,952	83,591	85,263	86,968
Printing Signage and Supplies	51,021	45,309	43,100	0.2%	(4.88)	2,209	43,938	44,793	45,664	46,552
TOTAL OFFICE PHOTOCOPIER AND SUPPLIES	170,225	174,015	172,545	0.8%	(0.85)	1,470	175,972	179,467	183,032	186,668
<u>POSTAGE MAIL AND COURIER</u>										
TOTAL POSTAGE MAIL COURIER	143,691	153,793	154,126	0.7%	0.22	(333)	157,208	160,353	163,560	166,831
<u>PROMOTION AND ADVERTISING</u>										
Programming	15,423	-	-	-	-	-	-	-	-	-
Hiring Costs	18,339	14,000	14,280	0.1%	2.00	(280)	14,566	14,857	15,154	15,457
Promotion and Advertising	28,682	45,211	46,817	0.2%	3.55	(1,606)	47,753	48,708	49,683	50,676
TOTAL PROMOTION AND ADVERTISING	62,444	59,211	61,097	0.3%	3.19	(1,886)	62,319	63,565	64,837	66,133
<u>TRAINING AND WORKSHOPS</u>										
Continuing Education	33,260	38,272	36,640	0.2%	(4.26)	1,632	37,213	37,797	38,393	39,001
Internal Training	20,115	25,623	26,050	0.1%	1.67	(427)	26,571	27,102	27,644	28,197
TRAINING & WORKSHOPS	53,375	63,895	62,690	0.3%	(1.89)	1,205	63,784	64,899	66,037	67,198
<u>UTILITIES AND TELECOMMUNICATIONS</u>										
Central Services Utilities	42,479	39,560	46,520	0.2%	17.59	(6,960)	47,450	48,399	49,367	50,355
Branch Telecommunications	71,676	78,990	78,520	0.4%	(0.60)	470	80,090	81,692	83,326	84,993
Central Services Telecommunications	46,641	46,000	48,000	0.2%	4.35	(2,000)	48,960	49,939	50,938	51,957
TOTAL UTILITIES & TELECOMMUNICATIONS	160,796	164,550	173,040	0.8%	5.16	(8,490)	176,501	180,031	183,631	187,304
<u>BANK CHARGES AND THIRD PARTY PROCESSINGS</u>										
Bank Charges	5,350	4,716	5,735	0.0%	21.61	(1,019)	5,850	5,967	6,086	6,208
Debit / Credit card costs	10,476	10,860	11,075	0.1%	1.98	(175)	11,297	11,522	11,753	11,988
Payroll Prod. Costs	47,829	48,100	49,000	0.2%	1.87	(900)	49,980	50,980	51,999	53,039
TOTAL BANK THIRD PARTY PROCESSING	63,655	63,676	65,810	0.3%	3.35	(2,134)	67,126	68,469	69,838	71,235

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Vancouver Island Regional Library

Financial Plan by Nature of
Revenue or Expense

Description	2011 Actuals	Adopted 2012 Budget	2013 Proposed Budget	% OF Total Budget	% Change	2012 2013 Change	2014 Projected Budget	2015 Projected Budget	2016 Projected Budget	2017 Projected Budget
<u>EXPENDITURES CONTINUED</u>										
<u>BOARD EXPENSES</u>										
Meetings- Accomodation	11,558	15,000	15,000	0.1%	-	-	15,300	15,606	15,918	16,236
Meetings- Air Fare	11,911	12,000	12,000	0.1%	-	-	12,240	12,485	12,734	12,989
Conventions	407	4,000	4,000	0.0%	-	-	4,080	4,162	4,245	4,330
Dues & Assoc. Fees	7,704	9,000	9,000	0.0%	-	-	9,180	9,364	9,551	9,742
Catering- Food & Beverage	17,127	17,500	17,500	0.1%	-	-	17,850	18,207	18,571	18,943
Meetings Mileage & Travel	26,823	22,000	27,000	0.1%	22.73	(5,000)	27,540	28,091	28,653	29,226
Miscellaneous	3,911	3,080	4,000	0.0%	29.87	(920)	4,080	4,162	4,245	4,330
TOTAL BOARD EXPENSES	79,441	82,580	88,500	0.4%	7.17	(5,920)	90,270	92,075	93,917	95,795
<u>COMPUTER NETWORKING COSTS</u>										
Network Maintenance Licensing Programmi	174,331	146,608	196,700	0.9%	34.17	(50,092)	200,634	204,647	208,740	212,914
Network Communications	230,384	310,616	286,693	1.4%	(7.70)	23,923	292,427	298,275	304,241	310,326
Computer Equipment Expenses	67,001	41,000	41,820	0.2%	2.00	(820)	42,656	43,510	44,380	45,267
TOTAL COMPUTER NETWORKING COSTS	471,717	498,224	525,213	2.5%	5.42	(26,989)	535,717	546,432	557,360	568,507
<u>INSURANCE</u>	93,404	96,000	97,000	0.5%	1.04	(1,000)	98,940	100,919	102,937	104,996

VIRL Board is not bound by future years expenditure estimates

Vancouver Island Regional Library

Financial Plan by Nature of
Revenue or Expense

Description	2011 Actuals	Adopted 2012 Budget	2013 Proposed Budget	% OF Total Budget	% Change	2012 2013 Change	2014 Projected Budget	2015 Projected Budget	2016 Projected Budget	2017 Projected Budget
<u>EXPENDITURES CONTINUED</u>										
<u>CONTINGENCY</u>										
Contingency	-	-	-	-	-	-	-	-	-	-
Contingency - Shipping & Receiveing	-	-	-	-	-	-	-	-	-	-
TOTAL CONTINGENCY	-	-	-			-	-	-	-	-
<u>APPROPRIATIONS / INTERNAL TRANSFERS</u>										
TOTAL APPROPRIATIONS INTERNAL TRANSFERS	519,872	619,039	888,985	4.2%	43.61	(269,946)	1,278,940	1,568,070	1,922,542	2,295,762
PROJECTS ETC FUNDED BY RESE	844,379	2,277,975	1,065,918	5.0%	(53.21)	1,212,057	1,075,236	1,084,741	1,094,436	1,104,325
<u>FURNITURE AND EQUIPMENT</u>										
Furniture and Equipment Capital	90,895	142,411	119,257	0.6%	(16.26)	23,154	114,052	201,025	307,606	419,816
Furniture and Equip Lease and Mtce.	-	-	-	-	-	-	-	-	-	-
Furniture and Equip Expensed.	72,271	52,403	78,156	0.4%	49.15	(25,754)	79,720	81,314	82,940	84,599
TOTAL FURNISHINGS AND EQUIPMENT	163,165	194,814	197,414	0.9%	1.33	(2,600)	193,772	282,339	390,546	504,415
LIBRARY MATERIALS	2,192,835	2,228,283	2,295,109	10.8%	3.00	(66,826)	2,363,954	2,434,865	2,507,903	2,583,133
BRANCH AND FACILITY COSTS	2,800,908	3,668,613	3,812,637	18.0%	3.93	(144,024)	3,955,971	3,967,687	4,115,601	4,280,625
TOTAL EXPENSES	17,763,618	21,248,456	21,229,669	100.0%	(0.09)	18,788	22,762,173	24,063,649	25,447,935	26,915,782
Net (Revenue) / Expense	(133,284)	0	(0)	0.0%		0	0	(0)	(0)	(0)

VIRL Board is not bound by future years expenditure estimates

Vancouver Island Regional Library

Variance Analysis

Description	2011 Actuals	2012 Approved Budget	2013 Proposed Budget	% OF Total Budget	% Change	2012 2013 Change	Variance Explanation for items over 5% and \$50,000
<u>REVENUES</u>							
Member Levies	(15,521,569)	(16,486,603)	(17,466,796)	82.3%	5.95	980,193	Levy increase for operating costs, and Facilities upgrades
Grants Received	(1,533,764)	(1,188,026)	(1,200,765)	5.7%	1.07	12,739	Does not include any conditional grants / funding
Investment Income	(68,164)	(60,250)	(75,250)	0.4%	24.90	15,000	Additional MFA funding - is offset by interest payments
Book Bag Sales	(1,980)	(4,000)	(2,500)	0.0%	(37.50)	(1,500)	Decreased based on 2011 actuals
Overdue Fees	(328,463)	(351,930)	(340,300)	1.6%	(3.30)	(11,630)	Decreased based on 2011 actuals
Internet Cost Recoveries	(30,359)	(28,321)	(28,539)	0.1%	0.77	218	
Lost Books / Cards	(34,485)	(39,294)	(34,166)	0.2%	(13.05)	(5,128)	Decreased based on 2011 actuals
Misc and Non Resident Fees	(12,359)	(2,000)	(2,300)	0.0%	15.00	300	
Photocopiers	(14,442)	(15,720)	(14,505)	0.1%	(7.73)	(1,215)	Printing and copying reduced due to digital storage
Book and Promotional Item Sales	(41,835)	(35,762)	(35,335)	0.2%	(1.19)	(427)	
Transfer from Reserves or Surplus	(285,151)	(3,034,550)	(2,001,213)	9.4%	(34.05)	(1,033,337)	Based on Facilities Master Plan
Fundraising / Donations	(24,330)	(2,000)	(28,000)	0.1%	1.300	-	Fund Development Plans being investigated
TOTAL REVENUES	(17,896,902)	(21,248,456)	(21,229,669)	100.0%	(0.09)	(18,787)	
<u>EXPENDITURES</u>							
<u>WAGES AND BENEFITS</u>							
TOTAL WAGES AND BENEFITS	9,447,617	10,274,975	10,878,496	48.4%	5.87	(603,521)	Additional branches coming on line
<u>AUTOMOTIVE, TRAVEL & VEHICLE OPERATION</u>							
Fuel, Insurance, R&M, Truck Rental	48,859	53,430	52,000	0.2%	(2.68)	1,430	Additional vehicle added to fleet
Travel	96,123	116,041	112,641	0.5%	(2.93)	3,400	
TOTAL AUTOMOTIVE TRAVEL AND VEHICLE OPERATION	144,982	169,472	164,641	0.8%	(2.85)	4,831	
<u>BUILDING AND EQUIPMENT MAINTENANCE</u>							
Storage	-	-	-			-	
Furniture & Equipment Repairs	12,900	27,230	29,244	0.1%	7.40	(2,014)	Additional Photocopier service
Branch Repairs & Maintenance	19,339	245,019	289,144	1.4%	18.01	(44,125)	Increased for facilities levy being utilized to address facility concerns
Central Service Repairs & Maintenance	35,488	86,722	89,752	0.4%	3.49	(3,030)	
TOTAL BUILDING/EQUIPMENT MAINTNCE	67,727	358,971	408,140	1.9%	13.70	(49,169)	

Note: Only significant variances shown

VIRL Board is not bound by future years expenditure estimates

Description	2011 Actuals	2012 Approved Budget	2013 Proposed Budget	% OF Total Budget	% Change	2012 2013 Change	Variance Explanation for items over 5% and \$50,000
<u>EXPENDITURES CONTINUED</u>							
<u>CONSULTING AND PROFESSIONAL</u>							
Audit Fees	21,850	19,342	22,000	0.1%	13.74	(2,658)	Additional branch audit work
Consulting	58,689	29,614	28,114	0.1%	(5.07)	1,500	
Legal	52,861	28,695	29,370	0.1%	2.35	(675)	
TOTAL CONSULTING PROFESSIONAL	133,400	77,651	79,484	0.4%	2.36	(1,833)	
<u>MISCELLANEOUS</u>							
Inter Library Loans	3,125	7,500	7,500	0.0%	-	-	
Miscellaneous	139,031	3,191	19,200	0.1%	501.69	(16,009)	Additional money for Funds Development plans
Branch Discretionary Materials	3,121	8,380	8,175	0.0%	(2.45)	205	
Dues and Association Fees	4,706	3,650	3,950	0.0%	8.22	(300)	
TOTAL MISCELLANEOUS	149,983	22,721	38,825	0.2%	70.88	(16,104)	
<u>OFFICE PHOTOCOPIER AND SUPPLIES</u>							
Processing and Cataloguing supplies	21,298	19,000	20,500	0.1%	7.89	(1,500)	Supply prices increasing
Cleaning and Lighting Supplies	23,698	28,600	28,600	0.1%	-	-	
Office Supplies	74,208	81,106	80,345	0.4%	(0.94)	761	
Printing Signage and Supplies	51,021	45,309	43,100	0.2%	(4.88)	2,209	Summer Reading program moved to branch activities
TOTAL OFFICE PHOTOCOPIER AND SUPPLIES	170,225	174,015	172,545	0.8%	(0.85)	1,470	
<u>POSTAGE MAIL AND COURIER</u>							
TOTAL POSTAGE MAIL COURIER	143,691	153,793	154,126	0.7%	0.22	(333)	Additional courier service to meet demand of additional material runs
<u>PROMOTION AND ADVERTISING</u>							
Programming	15,423	-	-	-	-	-	
Hiring Costs	18,339	14,000	14,280	0.1%	2.00	(280)	
Promotion and Advertising	28,682	45,211	46,817	0.2%	3.55	(1,606)	Promotion of Library
TOTAL PROMOTION AND ADVERTISING	62,444	59,211	61,097	0.3%	3.19	(1,886)	
<u>TRAINING AND WORKSHOPS</u>							
Continuing Education	33,260	38,272	36,640	0.2%	(4.26)	1,632	
Internal Training	20,115	25,623	26,050	0.1%	1.67	(427)	
TRAINING & WORKSHOPS	53,375	63,895	62,690	0.3%	(1.89)	1,205	

Note: Only significant variances shown

VIRL Board is not bound by future years expenditure estimates

Description	2011 Actuals	2012 Approved Budget	2013 Proposed Budget	% OF Total Budget	% Change	2012 2013 Change	Variance Explanation for items over 5% and \$50,000
<u>UTILITIES AND TELECOMMUNICATIONS</u>							
Central Services Utilities	42,479	39,560	46,520	0.2%	17.59	(6,960)	Heat and Hydro rates increasing
Branch Telecommunications	71,676	78,990	78,520	0.4%	(0.60)	470	
Central Services Telecommunications	46,641	46,000	48,000	0.2%	4.35	(2,000)	
TOTAL UTILITIES & TELECOMMUNICATIONS	160,796	164,550	173,040	0.8%	5.16	(8,490)	
<u>EXPENDITURES CONTINUED</u>							
<u>BANK CHARGES AND THIRD PARTY PROCESSINGS</u>							
Bank Charges	5,350	4,716	5,735	0.0%	21.61	(1,019)	Increased debit use costs
Debit / Credit card costs	9,089	9,450	9,625	0.0%	1.85	(175)	
Payroll Prod. Costs	47,829	48,100	49,000	0.2%	1.87	(900)	
TOTAL BANK THIRD PARTY PROCESSING	63,655	63,676	65,810	0.3%	3.35	(2,134)	
<u>BOARD EXPENSES</u>							
Meetings- Accomodation	11,558	15,000	15,000	0.1%	-	-	Based on 2011 levels
Meetings- Air Fare	11,911	12,000	12,000	0.1%	-	-	
Conventions	407	4,000	4,000	0.0%	-	-	
Dues & Assoc. Fees	7,704	9,000	9,000	0.0%	-	-	
Catering- Food & Beverage	17,127	17,500	17,500	0.1%	-	-	
Meetings Mileage & Travel	26,823	22,000	27,000	0.1%	22.73	(5,000)	
Miscellaneous	3,911	3,080	4,000	0.0%	29.87	(920)	
TOTAL BOARD EXPENSES	79,441	82,580	88,500	0.4%	7.17	(5,920)	
<u>COMPUTER NETWORKING COSTS</u>							
Network Maintenance Licensing Programming	174,331	146,608	196,700	0.9%	34.17	(50,092)	Increased software costs to maintain and improve service
Network Communications	230,384	310,616	286,693	1.4%	(7.70)	23,923	Branch internet now included in branch costs
Computer Equipment Expenses	67,001	41,000	41,820	0.2%	2.00	(820)	Grant info not available at this time
TOTAL COMPUTER NETWORKING COSTS	471,717	498,224	525,213	2.5%	5.42	(26,989)	
<u>INSURANCE</u>							
	93,404	96,000	97,000	0.5%	1.04	(1,000)	
<u>EXPENDITURES CONTINUED</u>							
<u>APPROPRIATIONS / INTERNAL TRANSFERS</u>							
TOTAL APPROPRIATIONS INTERNAL TRANSFERS	519,872	619,039	888,985	4.2%	43.61	(269,946)	Includes 1.25% facilities reserve levy

Note: Only significant variances shown

VIRL Board is not bound by future years expenditure estimates

Description	2011 Actuals	2012 Approved Budget	2013 Proposed Budget	% OF Total Budget	% Change	2012 2013 Change	Variance Explanation for items over 5% and \$50,000
<u>PROJECTS ETC FUNDED BY RESERVES</u>	844,379	2,277,975	1,065,918	5.0%	(53.21)	1,212,057	Based on Facilities Master Plan
<u>FURNITURE AND EQUIPMENT</u>							
Furniture and Equipment Capital	90,895	142,411	119,257	0.6%	(16.26)	23,154	Includes 1% furniture, fixtures, and F& E levy
Furniture and Equip Lease and Mtce.	-	-	-		-	-	
Furniture and Equip Expensed.	72,271	52,403	78,156	0.4%	49.15	(25,754)	Update branches based on Facility requirements
<u>TOTAL FURNISHINGS AND EQUIPMENT</u>	163,165	194,814	197,414	0.9%	1.33	(2,600)	
<u>LIBRARY MATERIALS</u>	2,192,835	2,228,283	2,295,109	10.8%	3.00	(66,826)	Standard 3% year over year
<u>BRANCH AND FACILITY COSTS</u>	2,800,908	3,668,613	3,812,637	18.0%	3.93	(144,024)	Lease cost inceases, increased Property tax for new branches, and general increase in utilities
<u>TOTAL EXPENSES</u>	17,763,618	21,248,456	21,229,669	100.0%	(0.09)	18,788	
<u>Net (Revenue) / Expense</u>	(133,284)	0	(0)	0.0%	-	1	

Note: Only significant variances shown
VIRL Board is not bound by future years expenditure estimates

Vancouver Island Regional Library

Financial Plan Expenditures by Department

Description	2011 Actuals	2012 Approved Budget	2013 Proposed Budget	% CHANGE	2012 2013 Change	2014 Projected Budget	2015 Projected Budget	2016 Projected Budget	2017 Projected Budget
10 - EXECUTIVE DIRECTOR	280,479	275,806	307,287	11.41	(31,481)	288,799	294,575	302,778	311,213
11 - BOARD EXPENSES	79,441	82,580	88,500	7.17	(5,920)	90,270	92,075	93,917	95,795
20 - 90 TOTAL BRANCH OPERATIONS	5,918,443	6,433,588	6,720,213	4.46	(286,625)	7,354,257	7,742,980	7,963,883	8,189,967
22 - SYSTEMS/TECHNICAL SERVICES	-	-	-	-	-	-	-	-	-
23 - SYSTEMS	545,359	621,340	650,551	4.70	(29,212)	663,838	677,114	691,598	706,400
24 - COMMUNICATIONS & STRATEGIC INITIA	114,074	264,082	283,251	7.26	(19,169)	290,029	296,251	304,386	312,751
27 - TECHNICAL SERVICES	337,231	388,705	394,802	1.57	(6,096)	402,190	413,450	404,829	416,890
30 - 31 - FINANCE ACCOUNTING	495,052	543,829	553,689	1.81	(9,860)	565,881	578,781	594,106	609,849
32 - GENERAL PURCHASING	216,519	263,085	264,738	0.63	(1,653)	271,499	278,224	285,123	292,199
35 - 37 - FACILITY COSTS	3,058,614	4,342,493	4,574,390	5.34	(231,897)	4,844,370	5,095,428	5,535,123	6,007,093
38 - SHIPPING RECEIVING	285,394	345,860	341,665	(1.21)	4,195	348,065	356,562	365,274	374,209
39 - BENEFITS	2,081,269	2,200,512	2,411,383	9.58	(210,871)	2,525,984	2,743,857	2,964,542	3,187,581
40 - HUMAN RESOURCES	534,531	354,530	357,438	0.82	(2,908)	366,475	373,643	383,803	394,250
81 - INTER LIBRARY LOANS	5,196	7,500	7,500	-	-	7,650	7,803	7,959	8,118
82 - LIBRARY DESIGN	-	-	-	-	-	-	-	-	-
84 - MATERIALS / COLLECTIONS	2,160,920	2,227,533	2,294,359	3.00	(66,826)	2,363,189	2,434,085	2,507,108	2,582,321
91 - PROGRAMS	36,697	0	-	(100.00)	0	-	-	-	-
00 - APPROPRIATION TRANSFER etc	519,872	619,039	888,985	43.61	(269,946)	1,278,940	1,568,070	1,922,542	2,295,762
96 - 97 - FUNDRAISING	26,858	-	25,000	-	(25,000)	25,500	26,010	26,530	27,061
98 - SPENDING FROM RESERVES	899,228	2,277,975	1,065,918	(53.21)	1,212,057	1,075,236	1,084,741	1,094,436	1,104,325
99 - MISC GRANTS	168,441	-	-	-	-	-	-	-	-
NET TOTAL	17,763,618	21,248,456	21,229,669		18,788	22,762,173	24,063,649	25,447,935	26,915,782

Reserve	Current \$ Est.	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Summary of Planned Contributions											
Vehicle Replacements		21,510	21,316	20,829	20,655	20,862	21,070	20,367	20,097	20,067	20,268
Systems and Network		111,196	99,888	105,214	176,061	188,257	188,182	187,686	188,228	189,208	190,103
Integrated Library System		38,035	38,101	2,482	38,506	2,892	2,920	(3,770)	(3,808)	(3,846)	(3,884)
Furnishings and Equipment		20,410	51,165	112,594	86,529	193,039	298,113	407,136	434,969	469,431	511,722
Long Term Maintenance		30,000	30,000	-	-	-	-	-	-	-	-
		221,151	240,470	241,119	321,752	405,050	510,287	611,419	639,486	674,860	718,208
Summary of Planned Expenditures											
Vehicle Replacements		(23,541)	(70,000)	(38,202)	-	-	(91,462)	(47,279)	(23,270)	-	-
Systems and Network		(126,658)	(341,000)	(160,000)	(171,000)	(261,500)	(304,892)	(202,000)	(160,000)	(171,000)	(261,500)
Integrated Library System		-	-	-	-	-	(671,958)	-	-	-	-
Furnishings and Equipment		(22,042)	(61,494)	(79,573)	(94,374)	(97,546)	(35,706)	(61,494)	(79,573)	(94,374)	(82,308)
Materials Reserve		-	-	-	-	-	-	-	-	-	-
Long Term Maintenance		-	(42,482)	(95,143)	-	-	-	-	-	-	-
		(172,241)	(514,976)	(372,918)	(265,374)	(359,046)	(1,104,018)	(310,772)	(262,843)	(265,374)	(343,808)
Summary of Reserve Balances (year end projection)											
Vehicle Replacements		81,589	32,905	15,533	36,188	57,050	(13,341)	(40,253)	(43,426)	(23,359)	(3,090)
Systems and Network		338,775	97,663	106,117	175,683	168,235	118,636	172,775	270,825	360,252	361,497
Integrated Library System		210,066	248,167	250,649	289,155	292,047	(376,991)	(380,761)	(384,568)	(388,414)	(392,298)
Furnishings and Equipment		24,614	14,286	47,307	39,462	134,955	397,362	743,005	1,098,401	1,473,457	1,902,871
Long Term Maintenance		265,933	256,110	163,528	165,163	166,815	168,483	170,168	171,870	173,588	175,324
		920,978	649,131	583,134	705,651	819,101	294,149	664,934	1,113,101	1,595,524	2,044,304

NOTE - highlighting indicates probable shortfall of funding based on most recent plan.

NOTE - Where projects are "in stream" the current years budget is carried over to allow for full funding of the project in the subsequent year - This is necessary as budget is adopted before year end.

RESERVE - OUTFITTING NEW AND EXPANDED BRANCHES	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
New Facility Levy (3101-50102)	-	(183,425)	(388,039)	(618,248)	(873,340)	(1,161,448)	(1,514,878)	(1,887,034)	(2,226,700)	(2,677,607)	(3,280,068)
Allocated to Rent for Quadra			43,575	43,575	43,575	43,575	43,575	43,575	43,575	43,575	43,575
Allocated to Rent for Cortes			17,500	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000
Allocated to Rent for Gabriola			26,500	26,500	26,500	26,500	26,500	26,500	26,500	26,500	26,500
Allocated to Rent for Sooke				100,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Allocated to Rent for Cumberland			50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Allocated to Rent for CHEMAINUS Not Yet in Stream						100,000	100,000	100,000	100,000	100,000	100,000
Allocated to Wages for Quadra Island	53,480			53,480	53,480	53,480	53,480	53,480	53,480	53,480	53,480
Allocated to Wages for Cumberland	26,740			26,740	26,740	26,740	26,740	26,740	26,740	26,740	26,740
Allocated to Wages for Gabriola	141,820										
Allocated to Wages for other branches					300,000						
Allocated to Debt for Lake Cowichan			74,000	74,000	74,000	74,000	74,000	74,000	74,000	74,000	74,000
Allocated to Debt for 30 year Nanaimo North			545,000	545,000	545,000	415,000	415,000	415,000	415,000	415,000	415,000
Total Allocations	-		756,575	935,295	1,335,295	1,005,295	1,005,295	1,005,295	1,005,295	1,005,295	1,005,295
Remainder to or draw from Facility Reserve		(183,425)	368,536	317,047	461,955	(156,153)	(509,583)	(881,739)	(1,221,405)	(1,672,312)	(2,274,773)
CORE FUNDING PRIOR TO NEW LEVY	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000	82,000
NEW FACILITY LEVY		183,425	388,039	618,248	873,340	1,161,448	1,514,878	1,887,034	2,226,700	2,677,607	3,280,068
ALLOCATIONS RENT DEBT			756,575	935,295	1,335,295	1,005,295	1,005,295	1,005,295	1,005,295	1,005,295	1,005,295
DRAWDOWNS - DEVELOPMENT/ OUTFITTING		88,982	1,850,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
INTEREST EARNED 1%		21,566	21,386	235	(8,113)	(17,994)	(21,792)	(22,095)	(18,678)	(11,831)	(406)
Transfer Current Maintenance Reserve				233,250							
Reallocate Core funding for long term maintenance reserve			30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Presumed available from surplus or other sources		8,990	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Allocate Furn Equip / Mfce Levy Max 37.5% 31%			-	153,325	216,588	288,039	375,690	467,984	487,984	507,984	527,984
RESERVE BALANCE	1,931,630	2,138,629	356,804	151,830	(368,200)	(192,351)	425,423	1,435,052	2,807,764	4,658,229	7,112,581
		actuals	Amended 2012								
Nanaimo North - Design Planning \$300 K const 8 million			150,000								
Chemainus - 4000 sq ft (6,000?)			400,000								
Cowichan Lake - 4000 sq ft			400,000								
Cumberland - 2750 sq ft			200,000								
Gabriola - 1000 sq ft addition			100,000								
Quadra Island - 3000 sq ft			300,000								
Cortes Island - 1500			150,000								
Hornby - 1500 sq ft			150,000								
South Cowichan			126,662								
Rurals to be determined					600,000	600,000	600,000	600,000	600,000	600,000	600,000
Sooke - 6000 sq now 8,000-10,000 ?				600,000							
Bella Coola Special Case		88,982									
TOTAL ALLOCATIONS FROM RESERVE		88,982	1,850,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
RESERVE BALANCE if last 4 actions not taken	1,931,630	2,138,629	23,478	(811,334)	(1,799,403)	(2,179,243)	(2,209,453)	(1,867,809)	(1,183,082)	(40,601)	1,715,766

Vancouver Island Regional Library

Full Time Equivalency Comparison

<u>2013</u>	<u>EXEMPT</u>	<u>LIBRARIANS</u>	<u>CLERICALS</u>	<u>PAGES</u>	<u>TOTAL</u>	<u>CHANGE</u>
Executive Director's Office	2.00				2.00	-1.00
Systems & Technical Services					0.00	0.00
Systems & Network	1.00		3.00		4.00	-0.01
Communications and Strategic Int.	2.00				2.00	-0.05
Technical Services		1.00	7.51		8.51	0.51
Finance/Accounting	2.00		3.25		5.25	0.00
Purchasing			2.70		2.70	0.10
Shipping & Receiving			3.64		3.64	0.00
Human Resources	3.00				3.00	-1.00
Programs					0.00	-0.50
Facilities	2.00				2.00	1.00
Public Services	3.00	33.29	90.35	20.96	147.60	9.55
TOTALS	15.00	34.29	110.45	20.96	180.70	8.60

<u>2012</u>	<u>EXEMPT</u>	<u>LIBRARIANS</u>	<u>CLERICALS</u>	<u>PAGES</u>	<u>TOTAL</u>	<u>CHANGE</u>
Executive Director's Office	3.00				3.00	0.00
Systems & Technical Services					0.00	-1.00
Systems & Network	1.00		3.01		4.01	-0.99
Promotion & Advertising	1.00		1.05		2.05	-0.41
Technical Services		1.00	7.00		8.00	2.35
Finance/Accounting	2.00		3.25		5.25	0.00
Purchasing			2.60		2.60	0.00
Shipping & Receiving			3.64		3.64	-1.84
Human Resources	4.00				4.00	-1.17
Programs			0.50		0.50	0.00
Facilities	1.00				1.00	0.00
Public Services	3.00	32.00	82.67	20.38	138.05	5.13
TOTALS	15.00	33.00	103.72	20.38	172.10	2.07

<u>2011</u>	<u>EXEMPT</u>	<u>LIBRARIANS</u>	<u>CLERICALS</u>	<u>PAGES</u>	<u>TOTAL</u>	<u>CHANGE</u>
Executive Director's Office	3.00				3.00	0.00
Systems & Technical Services	1.00				1.00	0.00
Systems & Network	1.00	1.00	3.00		5.00	0.00
Promotion & Advertising	1.00		1.46		2.46	0.00
Technical Services		1.00	4.65		5.65	0.00
Finance/Accounting	2.00		3.25		5.25	0.00
Purchasing			2.60		2.60	0.00
Shipping & Receiving			5.48		5.48	0.38
Human Resources	3.00		2.17		5.17	0.00
Programs			0.50		0.50	0.00
Facilities	1.00				1.00	0.00
Public Services	4.00	28.00	80.54	20.38	132.92	0.62
TOTALS	16.00	30.00	103.65	20.38	170.03	1.00

Vancouver Island Regional Library

Population Portion of Levy

Municipalities	2011 Net Population	2012 Net Population	2013 Population	Less Band Population	2013 Net Population	Population Increase (Decrease) from Previous Year	Population % Change From Previous Year	Change in Levy from previous year	% Change in Levy From Prev Year	2013 Population Portion of Levy	1% Maint, Fixtures & F&E 3rd year	1.25% - Facilities Reserve 3rd year	Total 2013 Levy
1 Campbell River	31,550	31,802	32,582	(670)	31,912	110	0.35%	21,752	3.62%	623,028	18,885	23,548	665,461
2 Comox	13,444	13,644	13,493		13,493	(151)	-1.11%	5,463	2.12%	263,428	8,048	10,100	281,576
3 Courtenay	24,216	24,589	24,967		24,967	378	1.54%	22,538	4.85%	487,439	14,496	18,201	520,136
4 Cumberland	3,163	3,253	3,311		3,311	58	1.78%	3,138	5.10%	64,642	1,893	2,407	68,942
5 Duncan	5,008	4,987	4,900		4,900	(87)	-1.74%	1,375	1.46%	95,664	2,999	3,695	102,358
6 Gold River	1,425	1,411	1,386		1,386	(25)	-1.77%	381	1.43%	27,059	852	1,046	28,957
7 Ladysmith	8,118	8,243	8,328		8,328	85	1.03%	6,741	4.33%	162,590	4,859	6,102	173,551
8 Lake Cowichan	3,182	3,184	3,140		3,140	(44)	-1.38%	1,104	1.83%	61,303	1,904	2,358	65,565
9 Lantzville	3,701	3,689	3,641		3,641	(48)	-1.30%	1,337	1.92%	71,084	2,215	2,733	76,032
10 Masset	929	920	924		924	4	0.43%	646	3.71%	18,040	556	682	19,278
11 Nanaimo	84,228	85,512	86,961		86,961	1,449	1.69%	81,005	5.01%	1,697,768	50,419	63,299	1,811,486
12 North Cowichan	29,493	29,837	30,125		30,125	288	0.97%	24,016	4.26%	588,140	17,655	22,090	627,885
13 North Saanich	11,021	11,112	11,128		11,128	16	0.14%	7,163	3.41%	217,256	6,598	8,228	232,082
14 Parksville	11,783	11,831	11,584		11,584	(247)	-2.09%	2,471	1.10%	226,158	7,053	8,762	241,973
15 Port Alberni	17,741	17,752	17,836		17,836	84	0.47%	12,583	3.75%	348,218	10,619	13,149	371,986
16 Port Alice	842	843	837		837	(6)	-0.71%	403	2.53%	16,341	503	624	17,468
17 Port Clements	453	456	457		457	1	0.22%	300	3.48%	8,922	271	338	9,531
18 Port Hardy	3,986	3,950	3,917		3,917	(33)	-0.84%	1,791	2.40%	76,473	2,387	2,927	81,787
19 Port McNeill	2,618	2,648	2,633		2,633	(15)	-0.57%	1,340	2.68%	51,405	1,568	1,960	54,933
20 Qualicum Beach	8,766	8,729	8,646		8,646	(83)	-0.95%	3,761	2.28%	168,799	5,247	6,467	180,513
21 Queen Charlotte	961	959	952		952	(7)	-0.73%	454	2.50%	18,586	575	710	19,871
22 Sayward	331	334	339		339	5	1.50%	303	4.80%	6,618	198	247	7,063
23 Sidney	11,578	11,600	11,583		11,583	(17)	-0.15%	6,819	3.11%	226,139	6,931	8,592	241,662
24 Sooke	10,540	10,876	10,919		10,919	43	0.40%	7,544	3.67%	213,175	6,309	8,045	227,529
25 Tahsis	381	380	372		372	(8)	-2.11%	78	1.09%	7,263	228	282	7,773
26 Tofino	1,829	1,895	1,922		1,922	27	1.42%	1,696	4.73%	37,524	1,095	1,402	40,021
27 Ucluelet	1,591	1,605	1,634		1,634	29	1.81%	1,555	5.12%	31,901	953	1,188	34,042
28 Zeballos	161	166	171		171	5	3.01%	199	6.34%	3,338	97	123	3,558
29	293,039	296,207	298,688	-670	298,018	1,811	0	217,956	3.89%	5,818,301	175,413	219,305	6,213,019
30 Regional Districts													
31 Alberni-Clayoquot	8,318	8,320	10,272	(2,232)	8,040	(280)	-3.37%	(337)	-0.21%	156,968	4,930	6,163	168,061
32 Capital	4,324	4,410	5,511	(639)	4,872	462	10.48%	11,739	14.08%	95,118	2,611	3,264	100,993
33 Central Coast	1,179	1,235	3,182	(2,010)	1,172	(63)	-5.10%	(469)	-2.01%	22,881	730	913	24,524
34 Comox Valley	22,989	22,884	23,034	(251)	22,783	(101)	-0.44%	12,135	2.80%	444,800	13,563	16,954	475,317
35 Cowichan Valley	32,297	33,029	36,807	(4,244)	32,563	(466)	-1.41%	11,263	1.80%	635,738	19,553	24,442	679,733
36 Mount Waddington	2,496	2,506	4,102	(1,653)	2,449	(57)	-2.27%	432	0.91%	47,813	1,485	1,856	51,154
37 Nanaimo	38,553	39,090	39,800	(949)	38,851	(239)	-0.61%	19,432	2.63%	758,501	23,150	28,937	810,588
38 Powell River	371	373	438		438	65	17.43%	1,499	21.26%	8,551	221	276	9,048
39 Skeena-Queen Charlotte	842	791	2,239	(1,323)	916	125	15.80%	2,928	19.58%	17,883	470	587	18,940
40 Strathcona	8,727	8,679	9,648	(919)	8,729	50	0.58%	6,326	3.86%	170,419	5,144	6,430	181,993
41	120,096	121,317	135,033	(14,220)	120,813	-504	0	64,948	2.83%	2,358,672	71,857	89,822	2,520,351
42 TOTALS	413,135	417,524	433,721	(14,890)	418,831	1,307	0	282,904	3.58%	8,176,975	247,299	309,124	8,733,370

Comox Strathcona split 2008

Municipalities	2011 Converted Hospital Assessment	2012 Converted Hospital Assessment	2013 Converted Hospital Assessment	Assessment Increase (Decrease) from Previous Year	% Change From Previous Year	Change in Levy from previous year	% Change in Levy From Prev Year	2013 Assessment Portion of Levy	1% - Maint, Fixtures & F&E 3rd year	1.25% - Facilities Reserve 3rd year	Total 2013 Levy
Campbell River	485,750,881	492,276,859	465,331,585	-26,945,274	-5.5%	(26,866)	-5.62%	450,871	13,636	17,045	481,552
Comox	205,084,459	219,176,170	218,198,425	-977,745	-0.4%	(1,285)	-0.60%	211,418	6,394	7,992	225,804
Courtenay	427,610,609	449,480,392	458,898,246	9,417,854	2.1%	8,433	1.93%	444,638	13,447	16,809	474,894
Cumberland	45,053,841	47,587,137	48,516,020	928,883	2.0%	826	1.79%	47,008	1,422	1,777	50,207
Duncan	78,485,269	81,887,701	80,544,245	-1,343,456	-1.6%	(1,427)	-1.80%	78,041	2,360	2,950	83,351
Gold River	15,205,293	14,446,484	13,746,158	-700,326	-4.8%	(701)	-5.00%	13,319	403	504	14,226
Ladysmith	120,435,672	127,281,856	125,529,727	-1,752,129	-1.4%	(1,894)	-1.53%	121,629	3,678	4,598	129,905
Lake Cowichan	41,226,073	41,989,808	42,377,267	387,459	0.9%	311	0.76%	41,060	1,242	1,552	43,854
Lantzville	70,152,099	75,869,617	74,397,966	-1,471,651	-1.9%	(1,543)	-2.10%	72,086	2,180	2,725	76,991
Masset	7,987,002	8,351,167	7,890,399	-460,768	-5.5%	(460)	-5.68%	7,645	231	289	8,165
Nanaimo	1,475,894,492	1,564,477,422	1,558,364,118	-6,113,304	-0.4%	(8,335)	-0.55%	1,509,938	45,666	57,082	1,612,686
North Cowichan	510,511,211	533,839,855	531,504,592	-2,335,263	-0.4%	(3,086)	-0.60%	514,988	15,575	19,469	550,032
North Saanich	408,537,347	415,311,596	410,032,540	-5,279,056	-1.3%	(5,755)	-1.43%	397,291	12,015	15,019	424,325
Parksville	248,217,582	261,447,650	256,592,919	-4,854,731	-1.9%	(5,107)	-2.01%	248,619	7,519	9,399	265,537
Port Alberni	222,571,416	227,583,740	221,038,181	-6,545,559	-2.9%	(6,693)	-3.03%	214,169	6,477	8,096	228,742
Port Alice	18,125,126	17,660,537	17,686,359	25,822	0.1%	(2)	-0.01%	17,137	518	648	18,303
Port Clements	3,533,929	3,610,510	3,361,080	-249,430	-6.9%	(246)	-7.02%	3,257	98	123	3,478
Port Hardy	40,796,259	41,890,024	41,338,929	-551,095	-1.3%	(599)	-1.47%	40,054	1,211	1,514	42,779
Port McNeill	24,569,950	28,762,717	28,604,517	-158,200	-0.6%	(198)	-0.71%	27,716	838	1,048	29,602
Qualicum Beach	201,103,644	206,320,668	203,131,219	-3,189,449	-1.5%	(3,408)	-1.70%	196,819	5,952	7,441	210,212
Queen Charlotte	9,763,381	10,002,616	9,942,827	-59,789	-0.6%	(73)	-0.75%	9,634	291	364	10,289
Sayward	3,906,832	3,881,211	3,609,287	-271,924	-7.0%	(270)	-7.17%	3,497	106	132	3,735
Sidney	327,982,895	346,603,488	343,687,279	-2,916,209	-0.8%	(3,361)	-1.00%	333,007	10,071	12,589	355,667
Sooke	206,066,041	219,741,426	221,519,818	1,778,392	0.8%	1,385	0.65%	214,636	6,491	8,114	229,241
Tahsis	5,067,578	5,394,055	4,741,257	-652,798	-12.1%	(641)	-12.24%	4,594	139	174	4,907
Tofino	95,790,185	98,887,149	92,927,420	-5,959,729	-6.0%	(5,927)	-6.18%	90,040	2,723	3,404	96,167
Ucluelet	62,297,698	60,668,527	56,244,298	-4,424,229	-7.3%	(4,380)	-7.44%	54,497	1,648	2,060	58,205
Zeballos	1,638,968	1,699,589	1,666,791	-32,798	-1.9%	(35)	-2.12%	1,615	49	61	1,725
5,363,365,732	5,606,129,971	5,541,423,469	-64,706,502	-1.2%	(71,337)	-1.31%	5,369,223	162,380	202,978	5,734,581	
Regional Districts											
Alberni-Clayoquot	193,012,752	197,525,209	199,601,583	2,076,374	1.1%	1,708	0.89%	193,399	5,849	7,311	206,559
Capital	141,198,794	138,130,234	138,851,762	721,528	0.5%	486	0.36%	134,537	4,069	5,086	143,692
Central Coast	19,946,667	19,947,887	20,595,994	648,107	3.2%	596	3.08%	19,956	604	754	21,314
Comox Valley	521,849,058	532,608,210	523,468,148	-9,140,062	-1.7%	(9,677)	-1.87%	507,201	15,339	19,174	541,714
Cowichan Valley	733,667,850	751,695,370	777,126,360	25,430,990	3.4%	23,482	3.22%	752,977	22,773	28,466	804,216
Mount Waddington	73,902,991	67,080,252	66,816,331	-263,921	-0.4%	(359)	-0.55%	64,740	1,958	2,447	69,145
Nanaimo	880,813,318	905,203,299	900,974,661	-4,228,638	-0.5%	(5,492)	-0.63%	872,977	26,402	33,002	932,381
Powell River	15,390,132	15,314,489	14,241,201	-1,073,288	-7.0%	(1,064)	-7.16%	13,799	417	522	14,738
Skeena-QC	21,245,256	20,773,313	19,085,290	-1,688,023	-8.1%	(1,668)	-8.27%	18,492	559	699	19,750
Strathcona	243,838,522	239,755,602	237,038,763	-2,716,839	-1.1%	(3,002)	-1.29%	229,673	6,946	8,683	245,302
2,844,865,340	2,888,033,865	2,897,800,093	9,766,228	0.3%	5,010	0.18%	2,807,751	84,916	106,144	2,998,811	
TOTALS	8,208,231,072	8,494,163,836	8,439,223,562	-54,940,274	-0.6%	(66,326)	-0.80%	8,176,975	247,299	309,124	8,733,398

Note: Previous Years Assessment used for current year allocation

Note: Comox Strathcona Split in 2008

Vancouver Island Regional Library

Total Member Levies

Municipalities	Total 2011 Levy - including Facilities	Total 2012 Levy - including Facilities	2013 - Levy	Change in Levy before Facilities	% Change in Levy before Facilities	1% - Maintenance Fixtures & F&E - 3rd year	1.25% - Facilities Reserve - 3rd year	Total 2013 Levy - including Facilities	Change in Total Levy from Previous Year	% Change in Total Levy	2013 Quarterly Billing
Campbell River	1,051,929	1,105,683	1,073,899	15,125	1.37%	32,521	40,593	1,147,013	41,330	3.74%	286,753
Comox	446,445	482,033	474,846	13,189	2.74%	14,442	18,092	507,380	25,347	5.26%	126,845
Courtenay	859,192	921,576	932,077	49,451	5.37%	27,943	35,010	995,030	73,454	7.97%	248,758
Cumberland	102,014	110,359	111,650	5,921	5.37%	3,315	4,184	119,149	8,790	7.96%	29,787
Duncan	168,282	177,991	173,705	3,314	1.86%	5,359	6,645	185,709	7,718	4.34%	46,427
Gold River	41,145	41,902	40,378	274	0.65%	1,255	1,550	43,183	1,281	3.06%	10,796
Ladysmith	266,365	286,234	284,219	10,080	3.52%	8,537	10,700	303,456	17,222	6.02%	75,864
Lake Cowichan	98,753	103,637	102,363	3,141	3.03%	3,146	3,910	109,419	5,782	5.58%	27,355
Lantzville	135,851	146,504	143,170	2,913	1.99%	4,395	5,458	153,023	6,519	4.45%	38,256
Masset	25,002	26,284	25,685	530	2.02%	787	971	27,443	1,159	4.41%	6,861
Nanaimo	2,977,640	3,206,237	3,207,706	136,993	4.27%	96,085	120,381	3,424,172	217,935	6.80%	856,043
North Cowichan	1,036,699	1,107,130	1,103,128	42,879	3.87%	33,230	41,559	1,177,917	70,787	6.39%	294,479
North Saanich	593,294	622,456	614,547	18,483	2.97%	18,613	23,247	656,407	33,951	5.45%	164,102
Parksville	456,027	487,374	474,777	8,113	1.66%	14,572	18,161	507,510	20,136	4.13%	126,878
Port Alberni	543,698	571,494	562,387	15,247	2.67%	17,096	21,245	600,728	29,234	5.12%	150,182
Port Alice	32,955	33,788	33,478	1,127	3.34%	1,021	1,272	35,771	1,983	5.87%	8,943
Port Clements	11,851	12,508	12,179	202	1.61%	369	461	13,009	501	4.01%	3,252
Port Hardy	113,450	118,705	116,527	2,914	2.45%	3,598	4,441	124,566	5,861	4.94%	31,142
Port McNeill	72,409	80,192	79,121	2,325	2.90%	2,406	3,008	84,535	4,343	5.42%	21,134
Qualicum Beach	354,808	372,675	365,618	8,836	2.37%	11,199	13,908	390,725	18,050	4.84%	97,681
Queen Charlotte	27,282	28,651	28,220	792	2.76%	866	1,074	30,160	1,509	5.27%	7,540
Sayward	9,912	10,361	10,115	193	1.86%	304	379	10,798	437	4.22%	2,700
Sidney	527,593	565,475	559,146	17,709	3.13%	17,002	21,181	597,329	31,854	5.63%	149,332
Sooke	392,823	427,792	427,811	17,963	4.20%	12,800	16,159	456,770	28,978	6.77%	114,193
Tahsis	11,949	12,742	11,857	-341	-2.68%	367	456	12,680	(62)	-0.49%	3,170
Tofino	124,925	133,341	127,564	-165	-0.12%	3,818	4,806	136,188	2,847	2.14%	34,047
Ucluelet	88,788	90,568	86,398	-330	-0.36%	2,601	3,248	92,247	1,679	1.85%	23,062
Zeballos	4,575	4,926	4,953	234	4.75%	146	184	5,283	357	7.25%	1,321
TOTALS	10,575,656	11,288,618	11,187,524	377,112	3.34%	337,793	422,283	11,947,600	658,982	5.84%	2,986,900
Regional Districts							0				
Alberni-Clayoquot	338,743	356,027	350,367	9,492	2.67%	10,779	13,474	374,620	18,593	5.22%	93,655
Capital	214,728	221,086	229,655	17,904	8.10%	6,680	8,350	244,685	23,599	10.67%	61,171
Central Coast	41,006	43,707	42,837	948	2.17%	1,334	1,667	45,838	2,131	4.88%	11,460
Comox Valley	925,244	968,976	952,001	24,356	2.51%	28,902	36,128	1,017,031	48,055	4.96%	254,258
Cowichan Valley	1,300,363	1,381,272	1,388,715	65,651	4.75%	42,326	52,908	1,483,949	102,677	7.43%	370,987
Mount Waddington	116,761	114,590	112,553	2,831	2.47%	3,443	4,303	120,299	5,709	4.98%	30,075
Nanaimo	1,557,005	1,650,128	1,631,478	51,157	3.10%	49,552	61,939	1,742,969	92,841	5.63%	435,742
Powell River	21,521	22,228	22,350	1,065	4.79%	638	798	23,786	1,558	7.01%	5,947
Skeena-Queen Charlotte	35,904	35,826	36,375	2,114	5.90%	1,029	1,286	38,690	2,864	7.99%	9,673
Strathcona	394,480	404,144	400,092	13,181	3.26%	12,090	15,113	427,295	23,150	5.73%	106,824
TOTALS	4,945,755	5,197,984	5,166,423	188,699	3.63%	156,773	195,966	5,519,162	321,177	6.18%	1,379,790
TOTALS	15,521,405	16,486,603	16,353,947	565,811	3.43%	494,566	618,249	17,466,762	980,159	5.95%	4,366,690
Per Capita change				1.35		0.44	0.55	2.34			1

Vancouver Island Regional Library

Total Member Levy % Change

Municipalities	% Change in Total Levy 2007	% Change in Total Levy 2011	% Change in Total Levy 2012	2013 - Levy	Change in Levy before Facilities	% Change in Levy before Facilities	1% - Maintenance Fixtures & F&E	1.25% - Facilities Reserve	Total 2013 Levy - including Facilities	Change in Total Levy from Previous Year	% Change in Total Levy 2013
Campbell River	4.18%	4.13%	5.11%	1,073,899	15,125	1.37%	32,521	40,593	1,147,013	41,330	3.74%
Comox	5.39%	6.38%	7.97%	474,846	13,189	2.74%	14,442	18,092	507,380	25,347	5.26%
Courtenay	6.30%	7.51%	7.26%	932,077	49,451	5.37%	27,943	35,010	995,030	73,454	7.97%
Cumberland	6.38%	7.67%	8.18%	111,650	5,921	5.37%	3,315	4,184	119,149	8,790	7.96%
Duncan	-0.23%	5.67%	5.77%	173,705	3,314	1.86%	5,359	6,645	185,709	7,718	4.34%
Gold River	-3.07%	4.68%	1.84%	40,378	274	0.65%	1,255	1,550	43,183	1,281	3.06%
Ladysmith	5.65%	5.73%	7.46%	284,219	10,080	3.52%	8,537	10,700	303,456	17,222	6.02%
Lake Cowichan	3.38%	8.73%	4.95%	102,363	3,141	3.03%	3,146	3,910	109,419	5,782	5.58%
Lantzville	3.66%	2.82%	7.84%	143,170	2,913	1.99%	4,395	5,458	153,023	6,519	4.45%
Masset	-1.10%	7.35%	5.13%	25,685	530	2.02%	787	971	27,443	1,159	4.41%
Nanaimo	3.03%	6.91%	7.68%	3,207,706	136,993	4.27%	96,085	120,381	3,424,172	217,935	6.80%
North Cowichan	1.68%	6.41%	6.79%	1,103,128	42,879	3.87%	33,230	41,559	1,177,917	70,787	6.39%
North Saanich	2.00%	5.75%	4.92%	614,547	18,483	2.97%	18,613	23,247	656,407	33,951	5.45%
Parksville	3.35%	5.00%	6.87%	474,777	8,113	1.66%	14,572	18,161	507,510	20,136	4.13%
Port Alberni	2.83%	5.89%	5.11%	562,387	15,247	2.67%	17,096	21,245	600,728	29,234	5.12%
Port Alice	-6.65%	6.43%	2.53%	33,478	1,127	3.34%	1,021	1,272	35,771	1,983	5.87%
Port Clements	-1.74%	7.28%	5.54%	12,179	202	1.61%	369	461	13,009	501	4.01%
Port Hardy	-2.78%	9.68%	4.63%	116,527	2,914	2.45%	3,598	4,441	124,566	5,861	4.94%
Port McNeill	-0.44%	4.97%	10.75%	79,121	2,325	2.90%	2,406	3,008	84,535	4,343	5.42%
Qualicum Beach	9.95%	5.30%	5.04%	365,618	8,836	2.37%	11,199	13,908	390,725	18,050	4.84%
Queen Charlotte	-5.23%	9.61%	5.02%	28,220	792	2.76%	866	1,074	30,160	1,509	5.27%
Sayward	3.11%	2.73%	4.53%	10,115	193	1.86%	304	379	10,798	437	4.22%
Sidney	3.35%	5.93%	7.18%	559,146	17,709	3.13%	17,002	21,181	597,329	31,854	5.63%
Sooke	6.16%	6.41%	8.90%	427,811	17,963	4.20%	12,800	16,159	456,770	28,978	6.77%
Tahsis	0.95%	3.40%	6.64%	11,857	-341	-2.68%	367	456	12,680	(62)	-0.49%
Tofino	6.97%	6.21%	6.74%	127,564	-165	-0.12%	3,818	4,806	136,188	2,847	2.14%
Ucluelet	15.34%	1.39%	2.00%	86,398	-330	-0.36%	2,601	3,248	92,247	1,679	1.85%
Zeballos	-1.50%	-1.23%	7.67%	4,953	234	4.75%	146	184	5,283	357	7.25%
Regional Districts	3.62%	6.15%	6.74%	11,187,524	377,112	3.34%	337,793	422,283	11,947,600	658,982	5.84%
Alberni-Clayoquot	2.33%	1.67%	5.10%	350,367	9,492	2.67%	10,779	13,474	374,620	18,593	5.22%
Capital	3.55%	5.48%	2.96%	229,655	17,904	8.10%	6,680	8,350	244,685	23,599	10.67%
Central Coast	-5.66%	10.05%	6.59%	42,837	948	2.17%	1,334	1,667	45,838	2,131	4.88%
Comox Valley	5.13%	3.37%	4.73%	952,001	24,356	2.51%	28,902	36,128	1,017,031	48,055	4.96%
Cowichan Valley	2.15%	6.37%	6.22%	1,388,715	65,651	4.75%	42,326	52,908	1,483,949	102,677	7.43%
Mount Waddington	0.32%	9.42%	-1.86%	112,553	2,831	2.47%	3,443	4,303	120,299	5,709	4.98%
Nanaimo	3.96%	5.40%	5.98%	1,631,478	51,157	3.10%	49,552	61,939	1,742,969	92,841	5.63%
Powell River	2.92%	6.25%	3.29%	22,350	1,065	4.79%	638	798	23,786	1,558	7.01%
Skeena-Queen Charlotte	-16.45%	10.99%	-0.22%	36,375	2,114	5.90%	1,029	1,286	38,690	2,864	7.99%
Strathcona	3.10%	2.45%	4.00%	400,092	13,181	3.26%	12,090	15,113	427,295	23,150	5.73%
TOTALS	3.52%	5.77%	6.22%	16,353,947	565,811	3.43%	494,566	618,249	17,466,762	980,159	5.95%
Per Capita change					1.36		0.44	0.55	2.35		

Year	1986	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999
Member Levies	3,589,894	4,179,220	4,497,610	5,233,966	5,898,788	6,580,713	7,080,807	7,546,487	8,315,354	8,823,100	8,908,708	9,770,243	10,236,511	10,855,411
Provincial Per Capita Grant	1,015,980	1,015,980	1,054,389	1,119,734	1,054,389	1,054,389	1,054,389	1,067,582	1,036,536	1,083,293	1,044,734	1,067,599	1,062,930	1,085,316
Other Provincial Grants	43,000	-	54,349	39,400	34,400	38,100	45,100	50,100	51,500					
Fines & Other Revenue Sources	126,100	147,000	208,494	204,006	231,436	353,514	368,703	461,982	513,792	557,168	602,582	766,078	746,965	806,120
Total	4,774,974	5,342,200	5,814,842	6,597,106	7,219,013	8,026,716	8,548,999	9,126,151	9,917,182	10,463,561	10,556,024	11,603,920	12,046,406	12,746,847
% of Total														
Member Levies	75%	78%	77%	79%	82%	82%	83%	83%	84%	84%	84%	84%	85%	85%
Provincial Per Capita Grant	21%	19%	18%	17%	15%	13%	12%	12%	10%	10%	10%	9%	9%	9%
Other Grants	1%	0%	1%	1%	0%	0%	1%	1%	1%	0%	0%	0%	0%	0%
Fines & Other Revenue Sources	3%	3%	4%	3%	3%	4%	4%	5%	5%	5%	6%	7%	6%	6%
% change in Member Levies	10.48%	16.42%	7.62%	16.37%	12.70%	11.56%	7.60%	6.58%	10.19%	6.11%	0.97%	9.67%	4.77%	6.05%

Year	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012 Budget	2013 Budget
Member Levies	11,360,344	11,653,389	11,699,902	11,892,794	12,303,872	12,546,664	12,914,851	13,369,621	13,770,934	14,198,908	14,674,033	15,521,569	16,486,603	17,466,796
Provincial Per Capita Grant	1,071,307	1,076,576	1,055,456	1,086,489	1,010,552	1,140,115	1,162,591	1,179,056	1,179,056	1,179,056	1,179,056	1,188,026	1,188,026	1,200,765
Other Provincial Grants					109,939	67,533	203,211	248,577	748,605	297,882	150,469	97,741		
Fines & Other Revenue Sources	1,064,061	1,246,783	901,276	991,526	1,013,507	662,045	632,009	830,059	783,232	705,577	761,133	819,958	539,277	560,895
Total	13,495,712	13,976,748	13,656,634	13,970,809	14,437,870	14,416,357	14,912,662	15,627,313	16,481,827	16,381,423	16,764,691	17,627,294	18,213,906	19,228,456
% of Total														
Member Levies	84%	83%	86%	85%	85%	87%	87%	86%	84%	87%	88%	88%	91%	91%
Provincial Per Capita Grant	8%	8%	8%	8%	7%	8%	8%	8%	7%	7%	7%	7%	7%	6%
Other Grants	0%	0%	0%	0%	1%	0%	1%	2%	5%	2%	1%	1%	0%	0%
Fines & Other Revenue Sources	8%	9%	7%	7%	7%	5%	4%	5%	5%	4%	5%	5%	3%	3%
% change in Member Levies	4.65%	2.58%	0.40%	1.65%	3.46%	1.97%	2.93%	3.52%	3.00%	3.11%	3.35%	5.78%	6.22%	5.95%

- 1986 to 1994 Provincial Grant are budget numbers as Financial Statement does not designate (not recorded separately)
- 1995 to 2008 all are actual numbers
- 2012 and 2013 are budget only
- Excludes reserves spending and fundraising

Vancouver Island Regional Library

Weighted Votes

Municipality/Regional District	2013 Levies	Votes
Campbell River	1,147,013	26
Comox	507,380	12
Courtenay	995,030	23
Cumberland	119,149	3
Duncan	185,709	4
Gold River	43,183	1
Ladysmith	303,456	7
Lake Cowichan	109,419	3
Lantzville	153,023	4
Masset	27,443	1
Nanaimo	3,424,172	78
North Cowichan	1,177,917	27
North Saanich	656,407	15
Parksville	507,510	12
Port Alberni	600,728	14
Port Alice	35,771	1
Port Clements	13,009	1
Port Hardy	124,566	3
Port McNeill	84,535	2
Qualicum Beach	390,725	9
Queen Charlotte	30,160	1
Sayward	10,798	1
Sidney	597,329	14
Sooke	456,770	10
Tahsis	12,680	1
Tofino	136,188	3
Ucluelet	92,247	2
Zeballos	5,283	1
Alberni-Clayoquot Regional District	374,620	9
Capital Regional District	244,685	6
Central Coast Regional District	45,838	1
Comox Valley Regional District	1,017,031	23
Cowichan Valley Regional District	1,483,949	34
Mount Waddington Regional District	120,299	3
Nanaimo Regional District	1,742,969	40
Powell River Regional District	23,786	1
Skeena-Queen Charlotte Regional District	38,690	1
Strathcona Regional District	427,295	10
TOTAL Local Levies	17,466,762	407

1/4% of Total Local Levies means Value for one vote = 43,667

Internal Note:

June 2002 Board meeting the following motion was adopted - please refer to Weighted Vote Information file in Board files

VIRL BR 02061:8

That the Board approve a new weighted vote formula in which each member jurisdiction receives 1 weighted vote plus 1 additional vote for each 1/4 percent of total VIRL tax contributions after the first 1/4 percent. Where the formula results in a fraction of a vote, normal rounding will apply.

Vancouver Island Regional Library
Box 3333, 6250 Hammond Bay Road
Nanaimo, BC V9R 5N3

Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland
Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo Wellington Parksville
Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte
Sandspit Sayward Sidney/North Saanich Sointula Sooke South Cowichan Tahsis Tofino Ucluelet Union Bay Woss