



**Vancouver Island Regional Library
Board of Trustees Meeting
September 13, 2014
Agenda**

**9:30 am, Nanaimo River Room
Vancouver Island Convention Centre, Nanaimo BC**

- 1. Call to Order**
 - a) Opening remarks
 - b) Roll call

- 2. Agenda**
 - a) Items to be removed from Consent Business
 - b) Additions or deletions
 - c) Approval of agenda

- 3. Minutes**
 - a) June 7, 2014 Board of Trustees Meeting – for approval
 - b) July 11, 2014 Executive Committee Meeting – for receipt
 - c) August 8, 2014 Executive Committee Meeting – for receipt

- 4. Business Arising**
 - a) Ongoing Maintenance Update
 - b) Appointment of Nominating Committee

- 5. Finance**
 - a) Finance Report
 - b) Reserve Report
 - c) Facility Projects Update

- 6. Proposed 2015 – 2019 Financial Plan**

Presentation by:
Rosemary Bonanno, Executive Director,
Adrian Maas, Director of Finance &
Harold Kamikawaji, Director of Human Resources

- 7. New Business**
 - a) Welcome to Kindergarten Program
 - b) New Children’s Library Card
 - c) Conference Proposal: “Public Libraries a Catalyst for Change in Rural Communities”

- 8. Consent Business**
 - a) Performance Indicators & Branch Activities Report
 - b) VIRL in the Media



Vancouver Island Regional Library Board of Trustees Meeting September 13, 2014 Agenda

c) Correspondence

- i. Email from Todd G. Stone, Minister of Transportation, to Chair Bruce Jolliffe re: BC Ferries (May 29, 2014)
- ii. Letter from Doug Chapman, Tahsis CAO to Adrian Maas re: Tahsis Library Building (June 4, 2015)
- iii. Letter from Rosemary Bonanno to Randy Taylor, Tahsis Deputy Mayor re: Tahsis Library (July 2, 2014)
- iv. Card from VIRL employee Connie Prain to VIRL Board of Trustees re: Thank you (July 1, 2014)
- v. Email from Paul Hammond, Principal Architect, LHRA, to customer Cheryl Bancroft re: Nanaimo North Library (July 15, 2014)
- vi. Email from Chair Bruce Jolliffe to customer Raimund Fromme re: Member comments (July 22, 2014)
- vii. Card from VIRL employee Janet Delgatty to VIRL Board of Trustees re: Thank you (July 2014)
- viii. Email from Trustee Penny Cote to Minister of Education, Peter Fassbender re: Provincial funding for public libraries (Sept. 3/14)

d) News Releases

- i. Library Gears up for Adult Summer Reading Club 2014 (June 10, 2014)
- ii. Nanaimo North Branch Opens its Doors! (June 27, 2014)
- iii. Welcome to Your New Nanaimo North Library Branch (June 24, 2014)
- iv. Local Children's Author Inspires Indoor Sand Sculpture (July 4, 2014)
- v. Library Launches Name the Whale Contest! (July 8, 2014)
- vi. Nanaimo Residents Celebrate Opening of the New Library (July 22, 2014)
- vii. Get Ready to Giggle! Fabulous Children's 'Authorstrator' Jeremy Tankard, Visits Libraries with Hilarious Storytime, Drawings and More! (July 24, 2014)
- viii. Library Expands its French Language Collection by Over a Thousand Items! (Sept. 3, 2014)

9. Public Participation Period

10. Adjournment

Next Meetings:

Friday, October 24 – Executive Committee Meeting
Saturday, November 22 – Board of Trustees Meeting