



Present:

Bruce Jolliffe, Comox Valley RD (Chair)
Brenda Leigh, Strathcona RD (Vice-Chair)
Ron Kerr, Campbell River
Hugh MacKinnon, Comox
Manno Theos, Courtenay
Kate Greening, Cumberland
Tom Duncan, Duncan
Gordon Waterman, Gold River
Steve Arnett, Ladysmith
Andrew Merilees, Masset
Elsie McMurphy, North Saanich
Sue Powell, Parksville
Wendy Kerr, Port Alberni
Jan Allen, Port Alice

Wally Cheer, Port Clements
Nikki Shaw, Port Hardy
Gaby Wickstrom, Port McNeill
Scott Tanner, Qualicum Beach
Greg Martin, Queen Charlotte
Diane Mason, Sayward
Melissa Hailey, Sidney
Brenda Overton, Tahsis
Al Anderson, Tofino
Julie Colborne, Zeballos (Alternate)
Penny Cote, Alberni / Clayoquot RD
Cathi McCullagh, Central Coast RD
Mary Marcotte, Cowichan Valley RD
Merrick Anderson, Powell River RD

Apologies:

Bob Day, Lake Cowichan
Joe Bratkowski, Lantzville
Diane Brennan, Nanaimo
Kate Marsh, North Cowichan
Kerrie Reay, Sooke

Randy Oliwa, Ucluelet
Mike Hicks, Capital RD
Dave Rushton, Mount Waddington RD
Howard Houle, Nanaimo RD
Evan Putterill, Skeena–Queen Charlotte RD

Staff:

Rosemary Bonanno, Executive Director
Harold Kamikawaji, Director of Human Resources
Adrian Maas, Director of Finance
Jamie Anderson, Divisional Manager, Special Projects
Natasha Bartlett, Communications and Marketing Manager
Raj Hayre, Divisional Manager, Finance
Heather Mink Zuvich, Executive Assistant (Recorder)
Emily Orr, eLibrarian / Customer Service Librarian II

Guest:

Cory Vanderhorst, MNP

1. Call to Order

The meeting was called to order at 9:30 am.

a) Opening Remarks

b) Roll Call

As above.

2. Agenda

a) Items to be Removed from Consent Business:

Item 7 a – Awards Submissions: Beach Reads Program (Qualicum Beach)

Motion: Moved by Scott Tanner / seconded by Kate Greening that item 7 a) *Awards Submissions: Beach Reads Program (Qualicum Beach)* be removed from Consent Business. Carried.

b) Additions or Deletions:

None.

c) Approval of Agenda

Motion: Moved by Kate Greening / seconded by Tom Duncan that the agenda be approved as amended. Carried.

3. Minutes

a) Regular Minutes of the March 29, 2014 Board of Trustees Meeting

Motion: Moved by Wendy Kerr / seconded by Elsie McMurphy that the regular minutes of the March 29, 2014 Board of Trustees Meeting be approved as amended by the Board of Trustees. Carried.

b) Regular Minutes of the May 2, 2014 Executive Committee Meeting

Motion: Moved by Al Anderson / seconded by Penny Cote that the regular minutes of the May 2, 2014 Executive Committee meeting be received by the Board of Trustees. Carried.

4. Business Arising

a) Revised Board Policy: Discrimination, Bullying, Harassment or Abuse

Motion: Moved by Tom Duncan / seconded by Mary Marcotte that the *Revised Board Policy: Discrimination, Bullying, Harassment or Abuse* be received by the Board of Trustees. Carried.

Motion: Moved by Kate Greening / seconded by Brenda Overton that the Board of Trustees approve the revised policy. Carried.

b) AVICC Resolution – Chair Bruce Jolliffe (verbal report)

Motion: Moved by Gaby Wickstrom / seconded by Penny Cote that the *AVICC Resolution (verbal report)* be received by the Board of Trustees. Carried.

5. Finance

a) 2013 Audited Financial Statements

Motion: Moved by Kate Greening / seconded by Tom Duncan that the *2013 Audited Financial Statements* be received by the Board of Trustees. Carried.

b) Audit Findings Report and Summary of Differences

Motion: Moved by Brenda Leigh / seconded by Kate Greening that the *Audit Findings Report and Summary of Differences* be received by the Board of Trustees. Carried.

c) Finance Report

Motion: Moved by Brenda Leigh / seconded by Brenda Overton that the *March 2014 Finance Report* be received by the Board of Trustees. Carried.

d) Reserves Report

Motion: Moved by Kate Greening / seconded by Al Anderson that the *March 2014 Reserves Report* be received by the Board of Trustees. Carried.

e) Facilities Project Update

Motion: Moved by Tom Duncan / seconded by Wendy Kerr that the *Facilities Project Update* be received by the Board of Trustees. Carried.

6. New Business

a) VIRL Membership Drive

Motion: Moved by Brenda Leigh / seconded by Merrick Anderson that the *VIRL Membership Drive* report be received by the Board of Trustees. Carried.

b) Performance Indicators

Presentation by Jamie Anderson, Divisional Manager, Special Projects

Motion: Moved by Kate Greening / seconded by Mary Marcotte that the *Performance Indicators* report and presentation be received by the Board of Trustees. Carried.

Meeting Recessed: 10:38 am
Meeting Reconvened: 10:55 am

Trustee Sue Powell left the meeting at 10:40 am.

c) eLibrarian Services Update

Presentation by Jamie Anderson, Divisional Manager, Special Projects and Emily Orr, eLibrarian / Customer Service Librarian II

Motion: Moved by Merrick Anderson / seconded by Mary Marcotte that the *eLibrarian Services Update* presentation and report be received by the Board of Trustees. Carried.

d) Revisions to Procedural By-Law 6: Nominating Committee

Motion: Moved by Kate Greening / seconded by Merrick Anderson that the Board of Trustees receive *Vancouver Island Regional Library Procedural By-Law 6: Nominating Committee*. Carried.

Motion: Moved by Steve Arnett / seconded by Nikki Shaw that the Board of Trustees rescind *Vancouver Island Regional Library Procedural By-Law 6: Nominating Committee*. Carried.

Motion: Moved by Steve Arnett / seconded by Nikki Shaw that the Board of Trustees approve the revised *Vancouver Island Regional Library Procedural By-Law 6: Nominating Committee*. Carried.

Motion: Moved by Elsie McMurphy / seconded by Nikki Shaw that the Executive Committee review the process for striking the nominating committee and bring forth a report to the Board. Carried.

e) 2015 Budget Assumptions

Motion: Moved by Kate Greening / seconded by Mary Marcotte that the *2015 Budget Assumptions* report be received by the Board of Trustees. Carried.

f) 2014 Creative City Summit Conference Presentation

Motion: Moved by Scott Tanner / seconded by Kate Greening that the *2014 Creative City Summit Conference Presentation* report be received by the Board of Trustees. Carried.

g) 2013 Annual Report

Motion: Moved by Ron Kerr / seconded by Brenda Leigh that the *2013 Annual Report* be received by the Board of Trustees. Carried.

h) MLIS Co-Op Student Librarian

Motion: Moved by Brenda Overton / seconded by Ron Kerr that the *MLIS Co-Op Student Librarian* report be received by the Board of Trustees. Carried.

7. Consent Business

Motion: Moved by Brenda Leigh / seconded by Merrick Anderson that item 7 a) *Awards Submissions: Beach Reads Program (Qualicum Beach)* be received by the Board of Trustees. Carried.

Motion: Moved by Brenda Leigh / seconded by Merrick Anderson that all Consent Business be received by the Board of Trustees. Carried.

8. In Camera Meeting

Motion: Moved by Kate Greening / seconded by Gaby Wickstrom that the meeting move in camera. Carried.

9. Adjournment – 12:00 pm

Motion: Moved by Brenda Leigh / seconded by Kate Greening that the meeting be adjourned. Carried.



Bruce Jolliffe
Chair, Board of Trustees
Vancouver Island Regional Library



Rosemary Bonanno, BA MLS
Executive Director
Vancouver Island Regional Library