



Vancouver Island Regional Library
Board of Trustees Meeting
Regular Minutes - APPROVED
September 13, 2014

Present:

Bruce Jolliffe, Comox Valley RD (Chair)
Brenda Leigh, Strathcona RD (Vice-Chair)
Ron Kerr, Campbell River
Hugh MacKinnon, Comox
Manno Theos, Courtenay
Kate Greening, Cumberland
Tom Duncan, Duncan
Gordon Waterman, Gold River
Steve Arnett, Ladysmith
Bob Day, Lake Cowichan
Andrew Merilees, Masset
Diane Brennan, Nanaimo
Kate Marsh, North Cowichan
Elsie McMurphy, North Saanich
Sue Powell, Parksville
Wendy Kerr, Port Alberni
Jan Allen, Port Alice
Jessie Hemphill, Port Hardy (Alternate)

Gaby Wickstrom, Port McNeill
Scott Tanner, Qualicum Beach
Greg Martin, Queen Charlotte
Diane Mason, Sayward
Melissa Hailey, Sidney
Kerrie Reay, Sooke
Brenda Overton, Tahsis
Al Anderson, Tofino
Randy Oliwa, Ucluelet
Penny Cote, Alberni / Clayoquot RD
Mike Hicks, Capital RD
Cathi McCullagh, Central Coast RD
Mary Marcotte, Cowichan Valley RD
Dave Rushton, Mount Waddington RD
Howard Houle, Nanaimo RD
Merrick Anderson, Powell River RD
Evan Putterill, Skeena–Queen Charlotte RD

Apologies:

Joe Bratkowski, Lantzville
Kazamir Falconbridge, Port Clements
Debra Morin Brown, Zeballos

Staff:

Rosemary Bonanno, Executive Director
Harold Kamikawaji, Director of Human Resources
Adrian Maas, Director of Finance
Eileen Gillette, Divisional Manager, Public Services
Natasha Bartlett, Communications and Marketing Manager
Heather Mink Zuvich, Executive Assistant (Recorder)

1. Call to Order

The meeting was called to order at 9:34 am.

Brenda Leigh (Vice-Chair) assumed the role of Chair due to the delay in arrival of Chair Bruce Jolliffe.

a) Opening Remarks

b) Roll Call

As above.

2. Agenda

a) Items to be Removed from Consent Business:

None.

b) Additions or Deletions:

None.

c) Approval of Agenda

Motion: Moved by Kate Greening / seconded by Sue Powell that the agenda be approved. Carried.

3. Minutes

a) Regular Minutes of the June 7, 2014 Board of Trustees Meeting

Motion: Moved by Al Anderson / seconded by Wendy Kerr that the regular minutes of the June 7, 2014 Board of Trustees Meeting be approved by the Board of Trustees. Carried.

b) Regular Minutes of the July 11, 2014 Executive Committee Meeting

Motion: Moved by Gaby Wickstrom / seconded by Penny Cote that the regular minutes of the July 11, 2014 Executive Committee meeting be received by the Board of Trustees. Carried.

c) Regular Minutes of the August 8, 2014 Executive Committee Meeting

Motion: Moved by Penny Cote / seconded by Ron Kerr that the regular minutes of the August 8, 2014 Executive Committee meeting be received by the Board of Trustees. Carried.

4. Business Arising

a) Ongoing Maintenance Update

Motion: Moved by Merrick Anderson / seconded by Kate Greening that the *Ongoing Maintenance Update* report be received by the Board of Trustees Carried.

b) Appointment of Nominating Committee (discussion)

5. Finance

a) June 2014 Finance Report

Motion: Moved by Kate Greening / seconded by Brenda Overton that the *June 2014 Finance Report* be received by the Board of Trustees. Carried.

b) June 2014 Reserves Report

Motion: Moved by Merrick Anderson / seconded by Kate Marsh that the *June 2014 Reserves Report* be received by the Board of Trustees. Carried.

c) Facilities Project Update

Motion: Moved by Brenda Overton / seconded by Merrick Anderson that the *Facilities Project Update* report be received by the Board of Trustees. Carried.

6. New Business

a) Welcome to Kindergarten Program

Motion: Moved by Tom Duncan / seconded by Kate Greening that the *Welcome to Kindergarten Program* report be received by the Board of Trustees. Carried.

b) New Children's Library Card

Motion: Moved by Gaby Wickstrom / seconded by Ron Kerr that the *New Children's Library Card* report be received by the Board of Trustees. Carried.

c) Conference Proposal: "Public Libraries a Catalyst for Change in Rural Communities"

Motion: Moved by Brenda Overton / seconded by Gordon Waterman that the *Conference Proposal: "Public Libraries a Catalyst for Change in Rural Communities"* report be received by the Board of Trustees. Carried.

7. Consent Business

Motion: Moved by Kate Greening / seconded by Tom Duncan that all Consent Business be received by the Board of Trustees. Carried.

Meeting Recessed: 10:00 am
Meeting Reconvened: 10:13 am

Motion: Moved by Hugh MacKinnon / seconded by Elsie McMurphy that the Board of Trustees send a letter of thanks to all VIRL branch staff for implementing additional programming and activities for school-age children during the teacher's strike. Carried.

8. Proposed 2015 – 2019 Financial Plan

Presentation by Rosemary Bonanno, Executive Director &
Adrian Maas, Director of Finance

Chair Bruce Jolliffe arrived at 10:35 am

Motion: Moved by Sue Powell / seconded by Steve Arnett that the *2015 – 2019 Financial Plan* be received by the Board of Trustees. Carried.

Motion: Moved by Kate Greening / seconded by Evan Putterill that the *2015 – 2019 Financial Plan* be adopted by the Board of Trustees. Carried.

Opposed: Kerrie Reay (Sooke)

9. Adjournment – 11:05 am

Motion: Moved by Kate Greening / seconded by Steve Arnett that the meeting be adjourned. Carried.



Bruce Jolliffe
Chair, Board of Trustees
Vancouver Island Regional Library



Rosemary Bonanno, BA MLS
Executive Director
Vancouver Island Regional Library