



**9:30am to 12:30 pm**  
**Vancouver Island Conference Centre**  
**Nanaimo River Room**  
Continental Breakfast: 8:45am  
Buffet Lunch: 12:30pm

**1. Call to Order**

- a) Opening Remarks
- b) Roll Call

**2. Agenda**

- a) Items to be Removed from Consent Business
- b) Additions or Deletions
- c) Approval of Agenda

**3. Minutes**

- a) Regular Minutes of the April 6 Board Meeting, previously approved via email - *for receipt*
- b) Regular Minutes of the May 3 Executive Committee Meeting, previously approved by the Executive Committee via email – *for receipt*

**4. Business Arising**

- a) Audited Financial Statements 2012
- b) Audit Findings Report  
**Attachments:**  
Audit Findings Report  
Summary of Differences  
**Guest: Jenn Bogwald, CA, MNP**
- c) Customers and Request Queues (Wait Times)
- d) Donations and Corporate Sponsorship Policy
- e) Rules of Conduct and Prohibition Policy

**5. Presentation: VIRL Mobile App - Fiona Anderson**

**6. Finance**

- a) Facility Projects Update



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## **7. New Business**

- a) Promotional VIRL Key Tags
- b) Enhancements to eLibrary Resources
- c) 2012 Annual Report
- d) Summer Reading Club (Verbal Report)

## **8. Consent Business – *for receipt***

- a) Finance Report – March 2013
- b) Reserves Report – March 2013
- c) Investment Report – March 2013
- d) Performance Indicators
- e) Branch Activities
- f) VIRL in the Media
- g) News Releases
- h) Correspondence
  - i. Letter from Ruth Ozeki to Noba Anderson re: Cortes Island Library (March 25/13)
  - ii. Email correspondence between Rush Ozeki and Rosemary Bonanno re: Letter of Support for Cortes Island Library (March 27/13)
  - iii. Memo from Rosemary Bonanno to VIRL Board of Trustees re: Mr. Gerald McVeigh (April 3/13)
  - iv. Email from Rosemary Bonanno to Mr. Gerald McVeigh re: Prohibition from Cowichan library branch (April 5/13)
  - v. Letter from Bruce Jolliffe to Editor of the Alberni Valley News, re: April 3, 2013 ACRD Budget article (April 5/13)
  - vi. Email from Mr. Rodney Sumpter to Jennifer Windecker re: Spring Storytelling program at Quadra Island branch (April 11/13)
  - vii. Letter from Bruce Jolliffe to Provincial Election Candidates re: views on public libraries (May 6/13)
  - viii. Responses from Provincial Election Candidates to Bruce Jolliffe re: views on public libraries (May 7 – 24/13)
  - ix. Letter from Allison McCarrick, Director of Finance of the District of Port Hardy to Adrian Maas re: invitation to present to Committee of the Whole (May 10/13)
  - x. Letter from Adrian Maas to Allison McCarrick, Director of Finance of the District of Port Hardy re: invitation to present to Committee of the Whole (May 21/13)



**Board Meeting  
June 15, 2013  
Regular Agenda**

**9:30am to 12:30 pm**  
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Continental Breakfast: 8:45am  
Buffet Lunch: 12:30pm

- xi. Email to Mr. Gunter Xu from Rosemary Bonanno re: Services for Chinese-Canadians (May 13/13)
- xii. Letter from Rosemary Bonanno to Mayor John Ruttan and Council, City of Nanaimo, re: Proposed public washroom in Diana Krall Plaza (May 22/13)

**9. Public Participation Period**

**10. Adjournment**

**Next Meetings:**

**Friday, July 12, 2013**

Executive Committee Meeting

**Friday, August 9, 2013**

Executive Committee Meeting

**Saturday, September 14, 2013**

Board of Trustees Meeting