



**Annual General Meeting
Regular Minutes – *APPROVED*
January 16, 2016**

**Dodd Narrows Room
Vancouver Island Convention Centre, Nanaimo BC**

Present:

Bruce Jolliffe, Comox Valley RD (Chair)
Ron Kerr, Campbell River
Rebecca Lennox, Courtenay
Sean Sullivan, Cumberland
Gordon Waterman, Gold River
Steve Arnett, Ladysmith
Lorna Dawn Vomacka, Lake Cowichan
Will Geselbracht, Lantzville
Andrew Merilees, Masset
Diane Brennan, Nanaimo
Kate Marsh, North Cowichan
Jack Thornburgh, North Saanich
Mary Beil, Parksville
Sharie Minions, Port Alberni
Jan Allen, Port Alice
Christine Cunningham, Port Clements
Jessie Hemphill, Port Hardy

Jay Dixon, Port McNeill
Barry Avis, Qualicum Beach
Sabrina Frazier, Queen Charlotte
Janett Hoare, Sayward
Kerrie Reay, Sooke
Randy Taylor, Tahsis
Al Anderson, Tofino
Marilyn McEwen, Ucluelet
Lucas Banton, Alberni / Clayoquot RD
Mike Hicks, Capital RD
Cathi McCullagh, Central Coast RD
Mary Marcotte, Cowichan Valley RD
Dave Rushton, Mount Waddington RD
Howard Houle, Nanaimo RD
Merrick Anderson, Powell River RD
Bill Beldessi, Skeena–Queen Charlotte RD
Noba Anderson, Strathcona RD

Regrets:

Tom Duncan, Duncan (Vice-Chair)
Marg Grant, Comox

Erin Bremner, Sidney
Vacant, Zeballos

Staff:

Rosemary Bonanno, Executive Director
Harold Kamikawaji, Director of Human Resources
Steve Hurcombe, Acting Director of Finance
Melanie Barnum Divisional Manager, Human Resources/Training
David Derby, Divisional Manager, IT
Wayne Hartley, Divisional Manager, Human Resources/Safety
Jason Kuffler, Divisional Manager, Community Engagement
Lee Lively, Divisional Manager, Facilities
Melanie Reaveley, Divisional Manager, Customer Experience
Natasha Bartlett, Marketing and Communications Officer
Mariah Patterson, Executive Assistant (Recorder)

Regrets:

Jamie Anderson, Director of Library Services & Planning

1. Call to Order

The meeting was called to order at 9:30 a.m.

a) Opening remarks

b) Roll call

As above.

2. Agenda

a) Items to be removed from Consent Business

None.

b) Additions or deletions

None.

c) Approval of agenda

Motion: Moved by Steve Arnett / seconded by Mary Marcotte that the agenda be approved. Carried.

3. Trustee Orientation

Motion: Moved by Mary Marcotte / seconded by Dave Rushton that the Trustee Orientation presentations be received by the Board of Trustees. Carried.

a) Vancouver Island Regional Library

Rosemary Bonanno, Executive Director

- Overview
- Trustee Portal
- Foundation Documents

b) Finance Portfolio

Steve Hurcombe, Acting Director of Finance

- Legislation
- Budget & Financial Plan
- Facilities Process

c) Human Resources Portfolio

Harold Kamikawaji, Director of Human Resources

d) Library Services and IT

Melanie Reaveley, Divisional Manager, Customer Experience

David Derby, Divisional Manager, IT

Meeting Recessed: 11:20 a.m.

Will Geselbracht departed the meeting at 11:20 a.m.

Meeting Reconvened: 11:38 a.m.

4. CUPE Presentation

Presented by: Ian McCloud, National CUPE Representative

Motion: Moved by Merrick Anderson / seconded by Mike Hicks that the Board of Trustees hear the CUPE representative. Carried.

5. Special Reports

a) 2016 Nomination Report

Motion: Moved by Merrick Anderson / seconded by Barry Avis that the 2016 Nomination Report be received by the Board of Trustees. Carried.

6. Elections

a) Election of Chair

The Nominating Committee put forth one nomination for Chair: Bruce Jolliffe (Comox Valley Regional District). Rosemary Bonanno called three times for nominations from the floor, no further nominations were heard.

b) Election of Vice-Chair

The Nominating Committee put forth one nomination for Vice-Chair: Tom Duncan (City of Duncan). Rosemary Bonanno called three times for nominations from the floor, no further nominations were heard.

c) Election of Executive Committee

The Nominating Committee put forth seven candidates for the Executive Committee:

Steve Arnett (Town of Ladysmith)

Barry Avis (Town of Qualicum Beach)

Bill Beldessi (Skeena-Queen Charlotte Regional District)

Howard Houle (Nanaimo Regional District)

Kerrie Reay (City of Sooke)

Dave Rushton (Regional District of Mount Waddington)

Gordon Waterman (Village of Gold River)

Rosemary Bonanno called three times for nominations from the floor.

c) Election of Executive Committee cont'd.

Nominations received from the floor as follows:

Andrew Merilees (Masset) accepted a nomination by Sabrina Frazier.

Diane Brennan (Nanaimo) accepted a nomination by Gordon Waterman.

Noba Anderson (Strathcona Regional District) accepted a nomination by Kate Marsh.

Steve Arnett requested to be removed from the slate of candidates.

Trustees Noba Anderson, Barry Avis, Bill Beldessi, Diane Brennan, Howard Houle, Andrew Merilees, Kerrie Reay, Dave Rushton, and Gordon Waterman were elected to the 2016 Executive Committee.

Bruce Jolliffe assumed the role of Chair for the remainder of the meeting.

7. Minutes

a) Regular Minutes of the November 21, 2015 Board of Trustees Meeting

Motion: Moved by Barry Avis / seconded by Merrick Anderson that the regular minutes of the November 21, 2015 Board of Trustees Meeting be approved by the Board of Trustees. Carried.

8. Business Arising

a) Automated External Defibrillators Report

Motion: Moved by Merrick Anderson / seconded by Mike Hicks that the Automated External Defibrillators (AED) Report be received by the Board of Trustees. Carried.

Motion: Moved by Barry Avis / seconded by Jessie Hemphill that we have a defibrillator in each of our branches where there is not one currently. Carried.

9. Finance

a) November 2015 Finance Report

Motion: Moved by Diane Brennan / seconded by Gordon Waterman that the November 2015 Finance Report be received by the Board of Trustees. Carried.

b) November 2015 Reserves Report

Motion: Moved by Al Anderson / seconded by Ron Kerr that the *November 2015 Reserves Report* be received by the Board of Trustees. Carried.

Mike Hicks departed the meeting at 12:15 p.m.

c) Facility Projects Update

Motion: Moved by Barry Avis / seconded by Bill Beldessi that the *Facility Projects Update Report* be received by the Board of Trustees. Carried.

10. New Business

a) Your Voice, Your Library: Draft Strategic Plan 2016-2020

Motion: Moved by Dave Rushton / seconded by Sean Sullivan that the *Your Voice, Your Library: Draft Strategic Plan 2016-2020* be received by the Board of Trustees. Carried.

Bill Beldessi and Dave Rushton departed the meeting at 12:33 p.m.

11. Consent Business

Motion: Moved by Barry Avis / seconded by Gordon Waterman that all *Consent Business* be received by the Board of Trustees. Carried.

12. In Camera – 12:37 p.m. to 12:50 p.m.

Motion: Moved by Barry Avis / seconded by Gordon Waterman that the Board of Trustees Meeting move In Camera. Carried.

Motion: Moved by Merrick Anderson / seconded by Kerrie Reay that the Board of Trustees rise and return to the open portion of the regular meeting. Carried.

13. Public Participation

No public participation requests brought forward to the Board of Trustees.

14. Adjournment – 12:51 p.m.

Motion: Moved by Diane Brennan / seconded by Barry Avis that the meeting be adjourned. Carried.



Bruce Jolliffe
Chair, Board of Trustees
Vancouver Island Regional Library



Rosemary Bonanno, BA MLS
Executive Director
Vancouver Island Regional Library