



**Board of Trustees Meeting
Regular Minutes – APPROVED
November 21, 2015**

**Nanaimo River Room
Vancouver Island Convention Centre, Nanaimo BC**

Present:

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| Bruce Jolliffe, Comox Valley RD (Chair) | Shelley Downey, Port McNeill (Alternate) |
| Brenda Leigh, Strathcona RD (Vice-Chair) | Barry Avis, Qualicum Beach |
| Ron Kerr, Campbell River | Sabrina Frazier, Queen Charlotte (Alternate) |
| Marg Grant, Comox | Janett Hoare, Sayward |
| Rebecca Lennox, Courtenay | Erin Bremner, Sidney |
| Sean Sullivan, Cumberland | Randy Taylor, Tahsis |
| Gordon Waterman, Gold River | Al Anderson, Tofino |
| Steve Arnett, Ladysmith | Marilyn McEwen, Ucluelet |
| Lorna Dawn Vomacka, Lake Cowichan | Penny Cote, Alberni / Clayoquot RD |
| Will Geselbracht, Lantzville | Mike Hicks, Capital RD |
| Andrew Merilees, Masset | Cathi McCullagh, Central Coast RD |
| Tom Walker, North Cowichan (Alternate) | Mary Marcotte, Cowichan Valley RD |
| Murray Weisenberger, North Saanich | Dave Rushton, Mount Waddington RD |
| Mary Beil, Parksville | Howard Houle, Nanaimo RD |
| Sharie Minions, Port Alberni | Merrick Anderson, Powell River RD |
| Jan Allen, Port Alice | Carol Wagner, Skeena–Queen Charlotte RD (Alternate) |
| Jessie Hemphill, Port Hardy | |

Regrets:

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|-------------------------------------|-----------------------|
| Tom Duncan, Duncan | Kerrie Reay, Sooke |
| Diane Brennan, Nanaimo | Debra Brown, Zeballos |
| Christine Cunningham, Port Clements | |

Staff:

Rosemary Bonanno, Executive Director
Jamie Anderson, Director of Library Services and Planning
Harold Kamikawaji, Director of Human Resources
Steve Hurcombe, Acting Director of Finance
Jason Kuffler, Divisional Manager, Community Engagement
Melanie Reaveley, Divisional Manager, Customer Experience
Natasha Bartlett, Marketing and Communications Officer
Abbas Saffari, Library Manager, Nanaimo Harbourfront Branch
Emily Orr, eLibrarian
Mariah Patterson, Executive Assistant (Recorder)

1. Call to Order

The meeting was called to order at 9:30 a.m.

a) Opening remarks

Chair Bruce Jolliffe and Rosemary Bonanno, Executive Director formally recognized Trustees Brenda Leigh (Vice Chair) and Penny Cote for their eight years of service and commitment to the VIRL Board of Trustees.

b) Roll call

As above.

2. Agenda

a) Items to be removed from Consent Business

None.

b) Additions or deletions

None.

c) Approval of agenda

Motion: Moved by Barry Avis / seconded by Ron Kerr that the agenda be approved. Carried.

3. Delegation: Heart & Stroke Foundation, BC & Yukon

BC Public Access to Defibrillation (PAD) Program

Presented by: Mark Collison, Director, Government Relations & Health Promotion

Motion: Moved by Jessie Hemphill / seconded by Dave Rushton that the *Delegation: Heart & Stroke Foundation, BC & Yukon* be received by the Board of Trustees. Carried.

Motion: Moved by Brenda Leigh / seconded by Jessie Hemphill to direct staff to prepare a report for the Board of Trustees at the January 16, 2015 AGM. Carried.

4. Minutes

a) September 19, 2015 Board of Trustees Meeting Minutes

Motion: Moved by Brenda Leigh / seconded by Al Anderson that the regular minutes of the September 19, 2015 Board of Trustees Meeting be approved by the Board of Trustees. Carried.

b) October 23, 2015 Executive Committee Meeting Minutes

Motion: Moved by Gordon Waterman / seconded by Penny Cote that the regular minutes of the October 23, 2015 Executive Committee Meeting be received by the Board of Trustees. Carried.

5. Business Arising

a) Innovative Interfaces Inc. – ILS Project Presentation

Presented by: Emily Orr, eLibrarian

Motion: Moved by Brenda Leigh / seconded by Sean Sullivan that the *Innovative Interfaces Inc. – ILS Project Presentation* be received by the Board of Trustees. Carried.

b) Union Negotiations Update

Motion: Moved by Howard Houle / seconded by Jessie Hemphill that the *Union Negotiations Update* report be received by the Board of Trustees. Carried.

6. Finance

a) October 2015 Finance Report

Motion: Moved by Steve Arnett / seconded by Merrick Anderson that the *October 2015 Finance Report* be received by the Board of Trustees. Carried.

b) October 2015 Reserves Report

Motion: Moved by Brenda Leigh / seconded by Barry Avis that the *October 2015 Reserves Report* be received by the Board of Trustees. Carried.

c) Facility Projects Update

Motion: Moved by Ron Kerr / seconded by Gordon Waterman that the *Facility Projects Update* report be received by the Board of Trustees. Carried.

Meeting Recessed: 11:12 a.m.
Meeting Reconvened: 11:25 a.m.

7. New Business

a) 2016 Call for Nominations

Motion: Moved by Gordon Waterman / seconded by Penny Cote that the *2016 Call for Nominations* report be received by the Board of Trustees. Carried.

b) Proposed 2016 Board and Executive Committee Meeting Schedule

Motion: Moved by Jan Allen / seconded by Ron Kerr that the *Proposed 2016 Board and Executive Committee Meeting Schedule* be received by the Board of Trustees. Carried.

Motion: Moved by Tom Walker / seconded by Jessie Hemphill that the *Proposed 2016 Board and Executive Committee Meeting Schedule* be adopted by the Board of Trustees. Carried.

c) Summer Reading Club 2015

Motion: Moved by Rebecca Lennox / seconded by Penny Cote that the *Summer Reading Club 2015* report be received by the Board of Trustees as information. Carried.

8. Consent Business

Motion: Moved by Merrick Anderson / seconded by Barry Avis that all *Consent Business* be received by the Board of Trustees. Carried.

9. In Camera – 11:33 a.m. to 11:57 a.m.

Motion: Moved by Barry Avis / seconded by Al Anderson that the Board of Trustees Meeting move In Camera. Carried.

Motion: Moved by Barry Avis / seconded by Jessie Hemphill that the Board of Trustees rise and return to the open portion of the regular meeting. Carried.

10. Public Participation

Motion: Moved by Jessie Hemphill / seconded by Ron Kerr that public participants be received by the Board of Trustees. Carried.

No public participation requests came forward to the Board of Trustees.

12. Adjournment – 12:03 p.m.

Motion: Moved by Barry Avis / seconded by Tom Walker that the meeting be adjourned. Carried.



Bruce Jolliffe
Chair, Board of Trustees
Vancouver Island Regional Library



Rosemary Bonanno, BA MLS
Executive Director
Vancouver Island Regional Library