



**Board of Trustees Meeting  
Regular Minutes – APPROVED  
November 21, 2015**

**Nanaimo River Room  
Vancouver Island Convention Centre, Nanaimo BC**

**Present:**

Bruce Jolliffe, Comox Valley RD (Chair)	Shelley Downey, Port McNeill (Alternate)
Brenda Leigh, Strathcona RD (Vice-Chair)	Barry Avis, Qualicum Beach
Ron Kerr, Campbell River	Sabrina Frazier, Queen Charlotte (Alternate)
Marg Grant, Comox	Janett Hoare, Sayward
Rebecca Lennox, Courtenay	Erin Bremner, Sidney
Sean Sullivan, Cumberland	Randy Taylor, Tahsis
Gordon Waterman, Gold River	Al Anderson, Tofino
Steve Arnett, Ladysmith	Marilyn McEwen, Ucluelet
Lorna Dawn Vomacka, Lake Cowichan	Penny Cote, Alberni / Clayoquot RD
Will Geselbracht, Lantzville	Mike Hicks, Capital RD
Andrew Merilees, Masset	Cathi McCullagh, Central Coast RD
Tom Walker, North Cowichan (Alternate)	Mary Marcotte, Cowichan Valley RD
Murray Weisenberger, North Saanich	Dave Rushton, Mount Waddington RD
Mary Beil, Parksville	Howard Houle, Nanaimo RD
Sharie Minions, Port Alberni	Merrick Anderson, Powell River RD
Jan Allen, Port Alice	Carol Wagner, Skeena–Queen Charlotte RD (Alternate)
Jessie Hemphill, Port Hardy	

**Regrets:**

Tom Duncan, Duncan	Kerrie Reay, Sooke
Diane Brennan, Nanaimo	Debra Brown, Zeballos
Christine Cunningham, Port Clements	

**Staff:**

Rosemary Bonanno, Executive Director  
Jamie Anderson, Director of Library Services and Planning  
Harold Kamikawaji, Director of Human Resources  
Steve Hurcombe, Acting Director of Finance  
Jason Kuffler, Divisional Manager, Community Engagement  
Melanie Reaveley, Divisional Manager, Customer Experience  
Natasha Bartlett, Marketing and Communications Officer  
Abbas Saffari, Library Manager, Nanaimo Harbourfront Branch  
Emily Orr, eLibrarian  
Mariah Patterson, Executive Assistant (Recorder)

## 1. Call to Order

The meeting was called to order at 9:30 a.m.

### a) Opening remarks

Chair Bruce Jolliffe and Rosemary Bonanno, Executive Director formally recognized Trustees Brenda Leigh (Vice Chair) and Penny Cote for their eight years of service and commitment to the VIRL Board of Trustees.

### b) Roll call

As above.

## 2. Agenda

### a) Items to be removed from Consent Business

None.

### b) Additions or deletions

None.

### c) Approval of agenda

**Motion:** Moved by Barry Avis / seconded by Ron Kerr that the agenda be approved. Carried.

## 3. Delegation: Heart & Stroke Foundation, BC & Yukon

BC Public Access to Defibrillation (PAD) Program

Presented by: Mark Collison, Director, Government Relations & Health Promotion

**Motion:** Moved by Jessie Hemphill / seconded by Dave Rushton that the *Delegation: Heart & Stroke Foundation, BC & Yukon* be received by the Board of Trustees. Carried.

**Motion:** Moved by Brenda Leigh / seconded by Jessie Hemphill to direct staff to prepare a report for the Board of Trustees at the January 16, 2015 AGM. Carried.

## 4. Minutes

### a) September 19, 2015 Board of Trustees Meeting Minutes

**Motion:** Moved by Brenda Leigh / seconded by Al Anderson that the regular minutes of the September 19, 2015 Board of Trustees Meeting be approved by the Board of Trustees. Carried.

**b) October 23, 2015 Executive Committee Meeting Minutes**

**Motion:** Moved by Gordon Waterman / seconded by Penny Cote that the regular minutes of the October 23, 2015 Executive Committee Meeting be received by the Board of Trustees. Carried.

**5. Business Arising**

**a) Innovative Interfaces Inc. – ILS Project Presentation**

**Presented by: Emily Orr, eLibrarian**

**Motion:** Moved by Brenda Leigh / seconded by Sean Sullivan that the *Innovative Interfaces Inc. – ILS Project Presentation* be received by the Board of Trustees. Carried.

**b) Union Negotiations Update**

**Motion:** Moved by Howard Houle / seconded by Jessie Hemphill that the *Union Negotiations Update* report be received by the Board of Trustees. Carried.

**6. Finance**

**a) October 2015 Finance Report**

**Motion:** Moved by Steve Arnett / seconded by Merrick Anderson that the *October 2015 Finance Report* be received by the Board of Trustees. Carried.

**b) October 2015 Reserves Report**

**Motion:** Moved by Brenda Leigh / seconded by Barry Avis that the *October 2015 Reserves Report* be received by the Board of Trustees. Carried.

**c) Facility Projects Update**

**Motion:** Moved by Ron Kerr / seconded by Gordon Waterman that the *Facility Projects Update* report be received by the Board of Trustees. Carried.

**Meeting Recessed: 11:12 a.m.**  
**Meeting Reconvened: 11:25 a.m.**

**7. New Business**

**a) 2016 Call for Nominations**

**Motion:** Moved by Gordon Waterman / seconded by Penny Cote that the *2016 Call for Nominations* report be received by the Board of Trustees. Carried.

**b) Proposed 2016 Board and Executive Committee Meeting Schedule**

**Motion:** Moved by Jan Allen / seconded by Ron Kerr that the *Proposed 2016 Board and Executive Committee Meeting Schedule* be received by the Board of Trustees. Carried.

**Motion:** Moved by Tom Walker / seconded by Jessie Hemphill that the *Proposed 2016 Board and Executive Committee Meeting Schedule* be adopted by the Board of Trustees. Carried.

**c) Summer Reading Club 2015**

**Motion:** Moved by Rebecca Lennox / seconded by Penny Cote that the *Summer Reading Club 2015* report be received by the Board of Trustees as information. Carried.

**8. Consent Business**

**Motion:** Moved by Merrick Anderson / seconded by Barry Avis that all *Consent Business* be received by the Board of Trustees. Carried.

**9. In Camera – 11:33 a.m. to 11:57 a.m.**

**Motion:** Moved by Barry Avis / seconded by Al Anderson that the Board of Trustees Meeting move In Camera. Carried.

**Motion:** Moved by Barry Avis / seconded by Jessie Hemphill that the Board of Trustees rise and return to the open portion of the regular meeting. Carried.

**10. Public Participation**

**Motion:** Moved by Jessie Hemphill / seconded by Ron Kerr that public participants be received by the Board of Trustees. Carried.

No public participation requests came forward to the Board of Trustees.

**12. Adjournment – 12:03 p.m.**

**Motion:** Moved by Barry Avis / seconded by Tom Walker that the meeting be adjourned. Carried.



Bruce Jolliffe  
Chair, Board of Trustees  
Vancouver Island Regional Library



Rosemary Bonanno, BA MLS  
Executive Director  
Vancouver Island Regional Library