



**Board of Trustees Meeting
June 13, 2015
Agenda**

**Nanaimo River Room
Vancouver Island Convention Centre, Nanaimo BC**

- 1. Call to Order – 9:30 am**
 - a) Opening remarks
 - b) Roll call
- 2. Agenda**
 - a) Items to be removed from Consent Business
 - b) Additions or deletions
 - c) Approval of agenda
- 3. Minutes**
 - a) March 28, 2015 Board of Trustees Meeting Minutes – for approval
 - b) May 1, 2015 Executive Committee Meeting Minutes – for receipt
- 4. Delegation: CUPE Local 401**

Presentation: Realignment of the Branch Hours and the Effects on Employees and the Public, Speaker: Gwynne Nelson
- 5. In Camera**
- 6. Business Arising**
 - a) Request for Proposals – District of Sooke/Juan de Fuca Branch Report
 - b) Strategic Planning 2016-2020 Update
 - c) Exempt Salary Review Update (verbal report)
 - d) Revised Hours of Operation Update (verbal report)
- 7. Finance**
 - a) 2014 Audited Financial Statements
 - b) 2014 Audit Findings Report
Guest: Cory Vanderhorst, MNP
 - c) April 2015 Finance Report
 - d) April 2015 Reserves Report
 - e) Facility Projects Update
- 8. New Business**
 - a) 2016 Budget Assumptions
 - b) Innovative Interfaces Inc.: ILS Migration Project
 - c) Union Negotiations Update (verbal report)
 - d) 2014 Annual Report
 - e) Nanaimo North Branch Recognized by Vancouver Island Commercial Building Awards
 - f) VIRL Librarians on the Radio Recognized by BCLA Merit Awards
 - g) 2015 Summer Reading Club (verbal report)



9. Consent Business – *for receipt*

- a) Performance Indicators & Branch Activity Reports
(under separate cover)
- b) VIRL in the Media
 - i) 2015 03 25 Sooke News Mirror - Our View: Make a Decision and Stick with It
 - ii) 2015 03 26 Peninsula News Review - Sidney North Saanich Library Writing Contest
 - iii) 2015 03 27 SookeVoiceNews - Library Location Does a Fast About-face
 - iv) 2015 04 03 Comox Valley Echo - Beefs & Bouquets
 - v) 2015 04 03 SookeVoiceNews - Library Project Going to RFP
 - vi) 2015 04 08 Sooke News Mirror - From the Mayor's Desk
 - vii) 2015 04 21 New York Times - NY Public Libraries Warn of a 'Staggering' Crisis with Infrastructure
 - viii) 2015 04 22 Sooke News Mirror- Rezoning Eyed for Former Trailer Park Property
 - ix) 2015 04 24 Haida Gwaii Observer - Library Staff Salaries Under Review
 - x) 2015 04 29 Nanaimo Daily News - Opinion: 8th Annual VIREB Awards
 - xi) 2015 04 29 Nanaimo News Bulletin - Downtown Library Sets Up Temporary Computer Access
 - xii) 2015 04 29 Sooke News Mirror - Letters: Library Foresight Needed
 - xiii) 2015 04 30 Parksville Qualicum Beach News - New Co-op and Qualicum Beach Inn Honoured at Building Awards
 - xiv) 2015 05 04 The Comox Valley Record - Fanny Bay Author Wins Short Fiction Contest
 - xv) 2015 05 06 Nanimo Business News.ca - Ladysmith Budget Approved: Taxes Going Up 5.54%
 - xvi) 2015 05 08 Nanaimo Daily News - Short Fiction Contest Announce Local Winners
 - xvii) 2015 05 13 - Cowichan Valley Citizen - \$80K More from North Cowichan Needed to Finish Visitor Centre
 - xviii) 2015 05 14 Parksville Qualicum Beach News - Rebecca Snow Wins Writing Contest
 - xix) 2015 05 19 Nanaimo News Bulletin - Library Gets Creative with Contest
 - xx) 2015 05 20 Peninsula News Review - Community Writing Contest Wins Encourage New Writers
 - xxi) 2015 05 29 Haida Gwaii Observer – Library Reviews Not Exempt from Clarification
 - xxii) 2015 06 01 Canadian Library Association (CLA) Announces 2015-2016 Executive Council
- c) Correspondence
 - i) 2015 03 25 From patron R.F. Blanchard to Library Manager re: Renovation of Nanaimo Harbourfront Library
 - ii) 2015 04 02 To patron R.F. Blanchard from B. Jolliffe, Chair, VIRL Board of Trustees re: Renovation of Nanaimo Harbourfront Library
 - iii) 2015 04 08 From patron G. Olsen to J. Moore, Director of Library Services & Planning re: Comox Computers



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- iv) 2015 04 08 To patron G. Olsen from J. Moore, Director of Library Services & Planning re: Comox Computers
- v) 2015 05 22 From Canadian Urban Libraries Council (CULC) re: Thank You
- vi) 2015 04 27 From patron L. Jefferson to R. Bonanno, Executive Director re: VIRL Leadership
- vii) 2015 04 27 To patron L. Jefferson from B. Jolliffe, Chair, VIRL Board of Trustees re: VIRL Leadership
- viii) 2015 05 13 From patron P. Smith to R. Milthorp, General Manager, Parks, Recreation & Culture, Campbell River re: Campbell River Library Hours
- ix) 2015 05 13 To patron P. Smith from J. Moore, Director of Library Services & Planning re: Campbell River Library Hours
- x) 2015 05 15 From patron M. Wexler to North Cowichan Council, and Councillors T. Duncan, M. Marcotte and L. Vomacka re: Proposed Library Changes
- xi) 2015 05 27 To patron M. Wexler from B. Jolliffe, Chair, VIRL Board of Trustees re: Proposed Library Changes
- xii) 2015 05 31 From patron I. Mennie to VIRL Board of Trustees of the Cowichan region re: Changes at VIRL
- xiii) 2015 06 04 To patron I. Mennie from B. Jolliffe, Chair, VIRL Board of Trustees re: Changes at VIRL
- xiv) 2015 05 31 From patron G. A. Parr to T. Duncan, VIRL Trustee re: VIRL
- xv) 2015 06 05 To patron G. A. Parr from B. Jolliffe, Chair, VIRL Board of Trustees re: VIRL
- xvi) 2015 06 01 From patron E. Montour to T. Duncan, VIRL Trustee re: Cowichan Branch of VIRL Library
- xvii) 2015 06 04 To patron E. Montour from B. Jolliffe, Chair, VIRL Board of Trustees re: Cowichan Branch of VIRL Library
- xviii) 2015 04 01 From patron C. Mills to R. Bonanno, Executive Director re: Cortes Island Library Hours
- xix) 2015 05 11 From J. Baxter, Port Clements Library Manager re: Patron Says Thank You
- d) Media Releases
 - i) 2015 04 29 Nanaimo North Branch Recognized at Vancouver Island Commercial Building Awards Night
 - ii) 2015 05 08 Harbourfront Library Staff Finds Anonymous Poem while Branch Closed for Refurbishment
 - iii) 2015 05 25 VIRL Librarians on the Radio Program Recognized by BCLA Merit Awards
 - iv) 2015 05 26 Realignment of Branch Hours at VIRL

10. Public Participation Period

11. Adjournment



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Next Meeting:
Saturday, September 19 – Board Meeting