



**Annual General Meeting  
Regular Minutes - APPROVED  
January 24, 2015**

**Vancouver Island Convention Centre  
Dodd Narrows Room**

**Present:**

Bruce Jolliffe, Comox Valley RD (Chair)	Christine Cunningham, Port Clements
Brenda Leigh, Strathcona RD (Vice-Chair)	Jessie Hemphill, Port Hardy
Ron Kerr, Campbell River	Jay Dixon, Port McNeill
Marg Grant, Comox	Barry Avis, Qualicum Beach
Rebecca Lennox, Courtenay	Sabrina Frazier, Queen Charlotte (Alternate)
Sean Sullivan, Cumberland	Janett Hoare, Sayward
Tom Duncan, Duncan	Erin Bremner, Sidney
John Horgan, Duncan (Alternate)	Kerrie Reay, Sooke
Gordon Waterman, Gold River	Randy Taylor, Tahsis
Steve Arnett, Ladysmith	Al Anderson, Tofino
Lorna Dawn Vomacka, Lake Cowichan	Randy Oliwa, Ucluelet (Alternate)
Rod Negrave, Lantzville	Penny Cote, Alberni-Clayoquot RD
Andrew Merilees, Masset	Mike Hicks, Capital RD
Diane Brennan, Nanaimo	Cathi McCullagh, Central Coast RD
Rob Douglas, North Cowichan	Mary Marcotte, Cowichan Valley RD
Murray Weisenberger, North Saanich	Dave Rushton, Mount Waddington RD
Mary Beil, Parksville	Howard Houle, Nanaimo RD
Sharie Minions, Port Alberni	Merrick Anderson, Powell River RD
Jan Allen, Port Alice	

**Apologies:**

Debra Brown, Zeballos	Bill Beldessi, Skeena-Queen Charlotte RD
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**Staff:**

Rosemary Bonanno, Executive Director  
Harold Kamikawaji, Director of Human Resources  
Jamie Anderson, Divisional Manager, Special Projects  
Melanie Barnum, Human Resources Officer - Training  
Natasha Bartlett, Marketing and Communications Officer  
David Derby, Divisional Manager, IT  
Eileen Gillette, Divisional Manager, Public Services  
Wayne Hartley, Human Resources Officer – Safety  
Steve Hurcombe, Divisional Manager, Finance  
Lee Lively, Divisional Manager, Facilities  
Heather Mink Zuvich, Executive Assistant (Recorder)  
Emily Orr, eLibrarian

## 1. Call to Order

The meeting was called to order at 9:38 am.

### a) Opening Remarks

Rosemary Bonanno, Executive Director acting as Chair.

### b) Roll Call

As above.

## 2. Agenda

### a) Items to be Removed from Consent Business:

None.

### b) Additions or Deletions:

None.

### c) Approval of Agenda

**Motion:** Moved by Barry Avis / seconded by Tom Duncan that the agenda be approved. Carried.

## 3. Trustee Orientation Presentations

### Overview:

#### a) Trustee Handbook and Trustee Portal Strategic Plan

#### Consolidated Facilities Master Plan

Rosemary Bonanno, Executive Director

#### b) Budget and Financial Plan (video)

#### c) Financial Overview

Steve Hurcombe, Divisional Manager, Finance

**Meeting Recessed: 10:30 am**

**Meeting Reconvened: 10:52 am**

### Corporate and Strategic Initiatives

#### d) Staff Development and Training

Harold Kamikawaji, Director of Human Resources

#### e) By the Numbers

Jamie Anderson, Divisional Manger, Special Projects

#### f) Library Services in the Digital Age

Eileen Gillette, Divisional Manager, Public Services

#### g) Technology and the VIRL Infratructure

David Derby, Divisional Manager, Information Technology

**Motion:** Moved by Penny Cote / seconded by Tom Duncan that the Trustee Orientation presentations be received by the Board of Trustees. Carried.

## 4. Special Reports

### a) 2015 Nominations Report

**Motion:** Moved by Barry Avis / seconded by Gordon Waterman that the *2015 Nominations Report* be received by the Board of Trustees. Carried.

## 5. Elections

### a) Election of Chair

The Nominating Committee put forth one nomination for Chair: Bruce Jolliffe (Comox Valley Regional District). Rosemary Bonanno called three times for nominations from the floor, no further nominations were heard. **Bruce Jolliffe elected Chair for 2015.**

### b) Election of Vice-Chair

The Nominating Committee put forth one nomination for Vice-Chair: Brenda Leigh (Strathcona Regional District). Rosemary Bonanno called three times for nominations from the floor, no further nominations were heard. **Brenda Leigh elected Vice-Chair for 2015.**

### c) Election of Executive Committee

The Nominating Committee put forth nine candidates for the Executive Committee:

Steve Arnett (Town of Ladysmith)  
Barry Avis (Town of Qualicum Beach)  
Bill Beldessi (Skeena-Queen Charlotte Regional District)  
Diane Brennan (City of Nanaimo)  
Penny Cote (Alberni-Clayoquot Regional District)  
Tom Duncan (City of Duncan)  
Ron Kerr (City of Campbell River)  
Dave Rushton (Regional District of Mount Waddington)  
Gordon Waterman (Village of Gold River)

Rosemary Bonanno called three times for nominations from the floor, no further nominations were heard. **All nominated Trustees were elected to the Executive Committee for 2015.**

**Bruce Jolliffe assumes role of Chair for the remainder of the meeting.**

## 6. Minutes

### a) Regular Minutes of the November 22, 2014 Board of Trustees Meeting

**Motion:** Moved by Diane Brennan / seconded by Barry Avis that the *Regular Minutes of the November 22, 2014 Board of Trustees Meeting* be approved by the Board of Trustees. Carried.

## 7. Business Arising

None.

## 8. Finance

### a) December 2014 Finance Report

**Motion:** Moved by Steve Arnett / seconded by Al Anderson that the *December 2014 Finance Report* be received by the Board of Trustees. Carried.

### b) December 2014 Reserves Report

**Motion:** Moved by Kerrie Reay / seconded by Mary Marcotte that the *December 2014 Reserves Report* be received by the Board of Trustees. Carried.

### c) Facility Projects Update

**Motion:** Moved by Diane Brennan / seconded by Jan Allen that the *Facility Projects Update* be received by the Board of Trustees. Carried.

## 9. New Business

### a) 2014 Branch Facts Sheets

**Motion:** Moved by Al Anderson / seconded by Gordon Waterman that the 2014 Branch Facts Sheets be received by the Board of Trustees. Carried.

## 10. Consent Business

**Motion:** Moved by Steve Arnett / seconded by Barry Avis that all *Consent Business* be received by the Board of Trustees. Carried.

## 11. Adjournment – 12:21 pm

**Motion:** Moved by Tom Duncan / seconded by Barry Avis that the meeting be adjourned.



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Bruce Jolliffe  
Chair, Board of Trustees  
Vancouver Island Regional Library



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Rosemary Bonanno, BA MLS  
Executive Director  
Vancouver Island Regional Library