



**Board of Trustees Meeting  
September 19, 2015  
Agenda**

**Nanaimo River Room  
Vancouver Island Convention Centre, Nanaimo BC**

- 1. Call to Order – 9:30 am**
  - a) Opening remarks
  - b) Roll call
- 2. Agenda**
  - a) Items to be removed from Consent Business
  - b) Additions or deletions
  - c) Approval of agenda
- 3. Minutes**
  - a) June 13, 2015 Board of Trustees Meeting Minutes – for approval
  - b) July 10, 2015 Executive Committee Meeting Minutes – for receipt
  - c) August 14, 2015 Executive Committee Meeting Minutes – for receipt
- 4. Business Arising**
  - a) Strategic Planning 2016-2020 Update
  - b) Exempt Salary Review Update (verbal report)
  - c) Union Negotiations Update (verbal report)
  - d) Hours of Operation Update (verbal report)
  - e) Innovative Interfaces Inc. – ILS Migration Project
  - f) Tahsis Branch Update
- 5. Finance**
  - a) July 2015 Finance Report
  - b) July 2015 Reserves Report
  - c) Facility Projects Update
- 6. 2016 – 2020 Proposed Financial Plan:  
Meeting Our Service Standards** (under separate cover)  
**Presentation By:** Steve Hurcombe, A/Director of Finance
- 7. New Business**
  - a) Revised Board Policy Fees and Charges: Espresso Book Printing Fee Structure
- 8. Consent Business – *for receipt***
  - a) Performance Indicators (sent electronically under separate cover)
  - b) VIRL in the Media



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- c) Correspondence
  - i. 2015 05 25 Email from patron G. Korpan to Trustee D. Brennan re: Library Efficiency
  - ii. 2015 06 30 Email to patron G. Korpan from J. Moore, Director Library Services & Planning re: Library Efficiency
  - iii. 2015 06 03 Email from patron J. Kerry to Library re: Reduced Hours at Wellington
  - iv. 2015 06 04 Facebook post from patron J. Kerry to Library re: Reduced Hours at Wellington
  - v. 2015 06 12 Facebook post to patron J. Kerry from N. Bartlett, Marketing & Communications Officer re: Reduced Hours at Wellington
  - vi. 2015 06 07 Email from patron C. Breen to Cowichan Library Manager re: Public Library
  - vii. 2015 06 16 Email to patron C. Breen from Cowichan Library Manager re: Public Library
  - viii. 2015 06 17 Email from patron C. Breen to Cowichan Library Manager re: Public Library
  - ix. 2015 06 08 Letter from Anonymous patron to Campbell River Library Manager re: Branch Hours
  - x. 2015 06 08 Email from patron E. Montour to B. Jolliffe, Chair re: Cowichan Branch of VIRL Library
  - xi. 2015 06 16 Email to patron E. Montour from B. Jolliffe, Chair re: Cowichan Branch of VIRL Library
  - xii. 2015 06 13 Email from patron J. Watt to VIRL Board of Trustees re: June 13th Board Meeting
  - xiii. 2015 07 06 Email to patron J. Watt from B. Jolliffe, Chair re: June 13th Board Meeting
  - xiv. 2015 07 06 Email from patron J. Watt to B. Jolliffe, Chair re: June 13th Board Meeting
  - xv. 2015 06 17 Email from patron M. Lowther to Trustee L. Vomacka re: Don't Cut Library Hours
  - xvi. 2015 06 30 Email to patron M. Lowther from B. Jolliffe, Chair re: Don't Cut Library Hours
  - xvii. 2015 06 23 Email from patron J. Lawrence to R. Bonanno, Executive Director re: Hornby Island
  - xviii. 2015 06 30 Email to patron J. Lawrence from R. Bonanno, Executive Director re: Hornby Island
  - xix. 2015 06 24 Email from patron B. Schweers to R. Bonanno, Executive Director re: Cuts
  - xx. 2015 06 30 Email to patron B. Schweers from B. Jolliffe, Chair re: Cuts



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- xxi. 2015 06 30 Email from patron G. Jansen to VIRL re: Reduced Hours at Courtenay Branch
- xxii. 2015 07 02 Email to patron G. Jansen from B. Jolliffe, Chair re: Reduced Hours at Courtenay Branch
- xxiii. 2015 06 11 Email from patron J. Schimunek to VIRL Board of Trustees re: Friday Night Hours Cut
- xxiv. 2015 06 30 Email to patron J. Schimunek from R. Bonanno, Executive Director re: Friday Night Hours Cut
- xxv. 2015 06 30 Email from patron J. Schimunek to R. Bonanno, Executive Directive re: Library Hours Gold River
- xxvi. 2015 07 31 Email to patron J. Schimunek from B. Jolliffe, Chair re: Library Hours Gold River
- xxvii. 2015 07 01 Email from patron A. Banas to VIRL Board of Trustees re: The Gold River Library
- xxviii. 2015 07 15 Email to patron A. Banas from B. Jolliffe, Chair re: The Gold River Library
- xxix. 2015 07 01 Email from patron K. Parnanen to R. Bonanno, Executive Director re: Gold River Library Hours
- xxx. 2015 07 31 Email to patron K. Parnanen from B. Jolliffe, Chair re: Gold River Library Hours
- xxxi. 2015 07 01 Email from patron R. Latvala to VIRL Board of Trustees re: Gold River Library Hours
- xxxii. 2015 07 31 Email to patron R. Latvala from B. Jolliffe, Chair re: Gold River Library Hours
- xxxiii. 2015 07 01 Email from patron S. Fishwick to R. Bonanno, Executive Director re: An Unhappy Canada Day at the Gold River Library
- xxxiv. 2015 07 31 Email to patron S. Fishwick from B. Jolliffe, Chair re: An Unhappy Canada Day at the Gold River Library
- xxxv. 2015 07 06 Letter from patron J. White to R. Bonanno, Executive Director and VIRL Board of Trustees re: Gold River Library Hours
- xxxvi. 2015 07 15 Letter to patron J. White from B. Jolliffe, Chair re: Gold River Library Hours
- xxxvii. 2015 07 06 Letter from patron K. Nielsen to VIRL Board of Trustees re: Gold River Library Hours
- xxxviii. 2015 07 15 Letter to patron K. Nielsen from B. Jolliffe, Chair re: Gold River Library Hours
- xxxix. 2015 07 06 Letter from patron N. Riley to VIRL Board of Trustees re: Gold River Library Hours



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- xl. 2015 07 15 Letter to patron N. Riley from B. Jolliffe, Chair  
re: Gold River Library Hours
- xli. 2015 07 12 Email from patron K. Kennedy to R. Bonanno,  
Executive Director re: Gold River
- xlii. 2015 07 31 Email to patron K. Kennedy from R. Bonanno,  
Executive Director re: Gold River
- xliii. 2015 07 14 Letter from patron B. Howard Jr. to Library re: Gold  
River Public Library Friday Hours
- xliv. 2015 07 14 Letter from patron J. Davies to VIRL Board of  
Trustees re: Gold River Branch Hours
- xlv. 2015 07 31 Letter to patron J. Davies from B. Jolliffe, Chair  
re: Gold River Branch Hours
- xlvi. 2015 07 14 Letter from patron O. Bertrand to R. Bonanno,  
Executive Director re: Gold River Branch Hours
- xlvii. 2015 07 31 Letter to patron O. Bertrand from B. Jolliffe, Chair  
re: Gold River Branch Hours
- xlviii. 2015 07 03 Email from patron W. Maurer to R. Bonanno,  
Executive Director re: Overdrive Change
- xlix. 2015 07 31 Email to patron W. Maurer from R. Bonanno,  
Executive Director re: Overdrive Change
- I. 2015 07 05 Email from patron J. Wright to R. Bonanno, Executive  
Director re: B.C. Co-op library status
- li. 2015 07 22 Email to patron J. Wright from J. Moore, Director  
Library Services & Planning re: B.C. Co-op library status
- lii. 2015 07 06 Email from patron Mr. Weyer to Sointula Library  
Manager re: Sointula Branch Hours Change
- liii. 2015 07 16 Email to patron Mr. Weyer from B. Jolliffe, Chair  
re: Sointula Branch Hours Change
- liv. 2015 07 08 Email from patron C. Mardell to Port McNeil Library  
Manager re: Impact on my family from the July 1st changes at  
Port McNeil Branch of VIRL
- lv. 2015 07 16 Email to patron C. Mardell from B. Jolliffe, Chair  
re: Impact on my family from the July 1st changes at Port McNeil  
Branch of VIRL
- lvi. 2015 07 13 Email from J. McKaughan to R. Bonanno, Executive  
Director re: Woss Library
- lvii. 2015 08 17 Email to J. McKaughan from R. Bonanno, Executive  
Director re: Woss Library



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d) Media Releases

**9. In Camera**

**10. Public Participation Period**

**11. Adjournment**

**Next Meetings:**

**Friday, October 23 – Executive Committee Meeting**

**Saturday, November 21 – Board Meeting**