



**Vancouver Island Regional Library Board of Trustees  
Annual General Meeting  
January 24, 2015  
Agenda**

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**9:30 am to 1:00 pm**

**Vancouver Island Conference Centre, Dodd Narrows Room**

**1. Call to Order**

- a) Opening Remarks
- b) Roll Call

**2. Agenda**

- a) Items to be Removed from Consent Business
- b) Additions or Deletions
- c) Approval of Agenda

**Motion: That the agenda be approved.**

**3. Trustee Orientation**

**Overview:**

- a) **Trustee Handbook and Trustee Portal  
Strategic Plan  
Consolidated Facilities Master Plan**  
Rosemary Bonanno, Executive Director
- b) **Budget and Financial Plan (video)**
- c) **Financial Overview**  
Steve Hurcombe, Divisional Manager, Finance

***Coffee Break***

**Corporate and Strategic Initiatives:**

- d) **Staff Development and Training**  
Harold Kamikawaji, Director of Human Resources
- e) **By the Numbers**  
Jamie Anderson, Divisional Manager, Special Projects
- f) **Library Services in the Digital Age**  
Eileen Gillette, Divisional Manager, Public Services
- g) **Comfort on Computers (video)**
- h) **Technology and the VIRL Infrastructure**  
David Derby, Divisional Manager, Information Technology

**Motion: That the Trustee Orientation presentations be received by the Board of Trustees.**

**4. Special Reports**

- a) 2015 Nominations Report

**Motion: That the 2015 Nominations Report be received by the Board of Trustees.**



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**5. Elections**

- a) Election of Chair
- b) Election of Vice-Chair
- c) Election of Executive Committee

**6. Minutes**

- a) Regular Minutes of the November 22, 2014 Board of Trustees Meeting

**Motion: That the regular minutes of the November 22, 2014 Board of Trustees meeting be received by the Board of Trustees.**

**7. Business Arising**

**8. Finance**

- a) Finance Report

**Motion: That the December 2014 Finance Report be received by the Board of Trustees.**

- b) Reserves Report

**Motion: That the December 2014 Reserves Report be received by the Board of Trustees.**

- c) Facility Projects Update

**Motion: That the Facility Projects Update report be received by the Board of Trustees.**

**9. New Business**

- a) 2014 Branch Facts Sheets (under separate cover)

**Motion: That the 2014 Branch Facts Sheets be received by the Board of Trustees.**

**10. Consent Business – *For Receipt***

**Motion: That all Consent Business be received by the Board of Trustees.**

- a) Performance Indicators & Branch Activities Report (sent electronically under separate cover)
- b) VIRL in the Media



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- c) Correspondence
  - i) Letter to Mayor Jude Schooner and Council, Village of Tahsis, from Bruce Jolliffe re: VIRL Tahsis Facility (Nov. 26/14)
  - ii) Email from 2014 VIRL Trustee Joe Bratkowski to Rosemary Bonanno, Executive Director re: Thank you (Nov. 29/14)
  - iii) Card from retired VIRL employee Barb Van Orden to Rosemary Bonanno, Executive Director re: Thank you (Dec. 1/14)

**11. Public Participation Period**

**12. Adjournment**

**Motion: That the meeting be adjourned.**

**A brief meeting of the Executive Committee will be held following the conclusion of the Annual General Meeting.**

**Next Meetings:**

**Friday, February 27 – Executive Committee  
Saturday, March 28 – Board of Trustees Meeting**