



Present:

Bruce Jolliffe, Comox Valley RD (Chair)
Brenda Leigh, Strathcona RD (Vice-Chair)
Ron Kerr, Campbell River
Hugh MacKinnon, Comox
Manno Theos, Courtenay
Kate Greening, Cumberland
Martin Barker, Duncan (Alternate)
Gordon Waterman, Gold River
Steve Arnett, Ladysmith
Bob Day, Lake Cowichan
Joe Bratkowski, Lantzville
Kate Marsh, North Cowichan
Elsie McMurphy, North Saanich
Sue Powell, Parksville
Wendy Kerr, Port Alberni
Jan Allen, Port Alice
Wally Cheer, Port Clements

Nikki Shaw, Port Hardy
Gaby Wickstrom, Port McNeill
Scott Tanner, Qualicum Beach
Greg Martin, Queen Charlotte
Diane Mason, Sayward
Melissa Hailey, Sidney
Kerrie Reay, Sooke
Brenda Overton, Tahsis
Al Anderson, Tofino
Randy Oliwa, Ucluelet
Julie Colborne, Zeballos (Alternate)
Penny Cote, Alberni / Clayoquot RD
Mary Marcotte, Cowichan Valley RD
Howard Houle, Nanaimo RD
Merrick Anderson, Powell River RD
Evan Putterill, Skeena–Queen Charlotte RD

Apologies:

Andrew Merilees, Masset
Diane Brennan, Nanaimo
Mike Hicks, Capital RD

Cathi McCullagh, Central Coast RD
Dave Rushton, Mount Waddington RD

Staff:

Rosemary Bonanno, Executive Director
Adrian Maas, Director of Finance
Harold Kamikawaji, Director of Human Resources
Jamie Anderson, Divisional Manager, Special Projects
Melanie Barnum, Human Resources Officer / Trainer
Natasha Bartlett, Communications and Marketing Officer
Laura Beswick, Divisional Manager, Collections and Support Services
Eileen Gillette, Divisional Manager, Public Services
Wayne Hartley, Human Resources Officer / Safety
Raj Hayre, Divisional Manager, Finance
Ben Kason, Divisional Manager, Information Technology
Lee Lively, Divisional Manager, Facilities
Heather Mink Zuvich, Executive Assistant (Recorder)
Jennifer Windecker, Divisional Manager, Communications and Strategic Initiatives

Guest:

Signey Madden, Executive Director, United Way (Central and Northern Vancouver Island)

1. Call to Order

The meeting was called to order at 9:30 am.

a) Opening Remarks

b) Roll Call

As above.

2. Agenda

a) Items to be Removed from Consent Business:

None.

b) Additions or Deletions:

None.

c) Approval of Agenda

Motion: Moved by Kate Greening / seconded by Gaby Wickstrom that the agenda be approved with an amendment to item 10 d) v. Correspondence: Letter to Minister Todd Stone and Premier Christy Clark from Mayor Jan Allen, Port Alice, re: Proposed BC Ferries Service Reductions (Dec. 17/13). Carried.

3. Orientation

a) Vancouver Island Regional Library 2014 Annual General Meeting Trustee Orientation

Presentation by:

Rosemary Bonanno, Executive Director

Adrian Maas, Director of Finance

Harold Kamikawaji, Director of Human Resources

b) The Strategic Plan: 2013 Year in Review

Presentation by:

Rosemary Bonanno, Executive Director

**Meeting Recessed: 10:50 am
Meeting Reconvened: 11:10 am**

c) Fundraising in the Regional Market

Presentation by:

Signey Madden, Executive Director, United Way
(Central and Northern Vancouver Island)

Motion: Moved by Gaby Wickstrom / seconded by Steve Arnett that all *Orientation Presentations* be received by the Board of Trustees. Carried.

4. Special Reports

a) Nominating Committee

Motion: Moved by Sue Powell / seconded by Penny Cote that the *Nominating Committee report* be received by the Board of Trustees. Carried.

5. Elections

a) Election of Chair

The Nominating Committee put forth one nomination for Chair: Bruce Jolliffe. Rosemary Bonanno called three times for nominations from the floor. No further nominations were heard. **Bruce Jolliffe elected Chair for 2014.**

b) Election of Vice-Chair

The Nominating Committee put forth one nomination for Chair: Brenda Leigh. Rosemary Bonanno called three times for nominations from the floor. No further nominations were heard. **Brenda Leigh elected Vice-Chair for 2014.**

c) Election of Executive Committee

The Nominating Committee put forth eleven names for the Executive Committee:

Steve Arnett
Joe Bratkowski
Diane Brennan
Penny Cote
Tom Duncan
Melissa Hailey
Ron Kerr
Randy Oliwa
Sue Powell
Dave Rushton
Gaby Wickstrom

Rosemary Bonanno called three times for nominations from the floor. No further nominations were heard. Randy Oliwa requested to be removed from the slate of candidates.

Trustees Steve Arnett, Joe Bratkowski, Penny Cote, Tom Duncan, Melissa Hailey, Ron Kerr, Sue Powell, Dave Rushton and Gaby Wickstrom were elected to the Executive Committee for 2014.

6. Minutes

a) Regular Minutes of the November 23, 2013 Board of Trustees Meeting

Motion: Moved by Kate Greening / seconded by Gordon Waterman that the *Regular Minutes of the November 23, 2013 Board of Trustees Meeting* be approved by the Board of Trustees. Carried.

7. Business Arising

None.

8. New Business

a) Turning the Page: Libraries in the Digital Age

Presentation by:

Jennifer Windecker, Divisional Manager, Communications and Strategic Initiatives

Eileen Gillette, Divisional Manager, Public Services

Ben Kason, Divisional Manager, Information Technology

Motion: Moved by Kate Greening / seconded by Brenda Overton that the *Turning the Page: Libraries in the Digital Age* presentation be received by the Board of Trustees. Carried.

b) Branch Facts

Motion: Moved by Brenda Leigh / seconded by Mary Marcotte that the *Branch Facts sheets* be received by the Board of Trustees. Carried.

9. Finance

a) Finance Report

Motion: Moved by Steve Arnett / seconded by Kate Greening that the *Finance Report – Interim December 2013* be received by the Board of Trustees. Carried.

b) Reserves Report

Motion: Moved by Sue Powell / seconded by Julie Colborne that the *Reserves Report (November 2013)* be received by the Board of Trustees. Carried.

c) Facility Projects Update

Motion: Moved by Kate Greening / seconded by Evan Putterill that the *Facility Projects Update* report be received by the Board of Trustees. Carried.

10. Consent Business – *For Receipt*

Motion: Moved by Merrick Anderson / seconded by Brenda Overton that all Consent Business. Carried.

11. Public Participation Period

None.

12. Adjournment – 12:52 pm

Motion: Moved by Kate Greening / seconded by Sue Powell that the meeting be adjourned. Carried.



Bruce Jolliffe
Chair, Board of Trustees
Vancouver Island Regional Library



Rosemary Bonanno, BA MLS
Executive Director
Vancouver Island Regional Library