



**Board of Trustees Meeting
September 17, 2016
Agenda**

**Nanaimo River Room
Vancouver Island Convention Centre, Nanaimo BC**

- 1. Call to Order – 9:30 am**
 - a) Opening remarks
 - b) Roll call
- 2. Agenda**
 - a) Items to be removed from Consent Business
 - b) Additions or deletions
 - c) Approval of agenda
- 3. Minutes**
 - a) May 28, 2016 Board of Trustees Meeting Minutes – *for approval*
 - b) July 8, 2016 Executive Committee Meeting Minutes – *for receipt*
 - c) August 19, 2016 Executive Committee Meeting Minutes – *for receipt*
- 4. Delegations**
- 5. Business Arising**
 - a) VIRL Organizational Structure
 - b) Correspondence from Trustee Anderson & response from Chair Bruce Jolliffe
- 6. Finance**
 - a) July 2016 Finance Report
 - b) July 2016 Reserves Report
 - c) Facility Projects Update
 - d) *Assessing the Economic Impact of Vancouver Island Regional Library on our Member Communities* – Return on Investment Report
- 7. 2017 – 2021 Proposed Financial Plan
Financial Sustainability: Always a Priority
Presentation by Joel Adams, Director of Finance**
- 8. New Business**
 - a) Port Hardy Open House
 - b) UBC Co-op Student: First Nations Engagement Strategy
 - c) Shipping and Logistics Improvements
 - d) *Beyond the City Limits: Two Librarians Transformed*
Presentation by Amy Dawley & Emily Mathews
- 9. Consent Business**
 - a) Performance Indicators & Branch Activity Reports



Consent Business (cont'd.)

- b) VIRL in the Media
 - i. Celebrating the Joy of Reading, Campbell River Mirror (May 31/16)
 - ii. Letter: New Library should have space for art, Sooke News Mirror (May 31/16)
 - iii. Book club allows inmates to express themselves, Nanaimo News Bulletin (June 9/16)
 - iv. Cowichan Valley Regional District to loan money for new Chemainus library, Cowichan Valley Citizen (June 17/16)
 - v. Tahsis library to be relocated, Campbell River Mirror (June 21/16)
 - vi. Adult colouring book launch, Nanaimo News Bulletin (July 6/16)
 - vii. BCIT installs new sleep pods in library, CBC News (Aug. 2/16)
 - viii. Out of the Blue reading at the Courtenay Library, Comox Valley Echo (Aug. 9/16)
 - ix. North Cowichan Council Explores Affordable Housing Initiatives, Municipality of North Cowichan (Aug. 11/16)
 - x. Digital literacy an important piece of library learning, Comox Valley Record (Aug. 31/16)
- c) Correspondence
 - i. Email from library customer Ian McJannet to VIRL Board of Trustees re: streaming a film (May 28/16)
 - ii. Email from R. Bonanno, Executive Director, to library customer Ian McJannet re: streaming a file (June 3/16)
 - iii. Email from library customer Patricia Giovando to VIRL Board of Trustees re: prison book club (June 15/16)
 - iv. Letter from Chair Bruce Jolliffe to Tamara McPhail, Linnaea Farm Society, re: Trustee N. Anderson (July 7/16)
 - v. Letter from Chair Bruce Jolliffe to Mayor and Council, Town of Sidney re: library facility (July 19/16)
 - vi. Letter from Chair Bruce Jolliffe to Mayor and Council, District of North Saanich, re: library facility (July 20/16)
 - vii. Card from Sharon Walker, Library Manager, to VIRL Board of Trustees re: thank you (Aug. 17/16)
 - viii. Letter from Curt Kingsley, District of North Saanich, to VIRL Board of Trustees re: Maintenance at Sidney Branch (Aug. 18/16)
- d) Press Releases
 - i. A New Library for the Village of Tahsis (June 8/16)
 - ii. Library Dares Teens to Take on Summer Challenge (June 16/16)
 - iii. Nanaimo Correctional Centre Book Club Wins International Award (Aug. 15/16)

10. Public Participation Period

11. In Camera

12. Adjournment