



**Board of Trustees Meeting
Annual General Meeting/Regular Minutes – UNAPPROVED
January 20, 2018**

**Dodd Narrows Room
Vancouver Island Convention Centre, Nanaimo BC**

Present:

Ron Kerr, Campbell River	Jay Dixon, Port McNeill
Hugh MacKinnon, Comox	Barry Avis, Qualicum Beach
Manno Theos, Courtenay	Sabrina Frazier, Queen Charlotte
Sean Sullivan, Cumberland	Janett Hoare, Sayward
Tom Duncan, Duncan	Peter Wainwright, Sidney
Gordon Waterman, Gold River	Kerrie Reay, Sooke
Steve Arnett, Ladysmith	Ebony Logins, Sooke (Alternate)
Lorna Vomacka, Lake Cowichan	Randy Taylor, Tahsis
John Coulson, Lantzville	Cathy Thicke, Tofino
Jason Thompson, Masset	Marilyn McEwen, Ucluelet
Diane Brennan, Nanaimo	Candace Faulkner, Zeballos
Jack Thornburgh, North Saanich	Lucas Banton, Alberni / Clayoquot RD
Mary Beil, Parksville	Mary Marcotte, Cowichan Valley RD
Sharie Minions, Port Alberni	Howard Houle, Nanaimo RD
Jan Allen, Port Alice	Laurence Fisher, Powell River RD (Alternate)
Charleen O'Brien Anderson, Port Clements	Brenda Leigh, Strathcona RD
Fred Robertson, Port Hardy	

Regrets:

Tom Walker, North Cowichan	Rod Nichol, Comox Valley RD
Mike Hicks, Capital RD	Heidi Soltau, Mount Waddington RD
Frank Johnson, Central Coast RD	Bill Beldessi, North Coast RD

Staff:

Rosemary Bonanno, Executive Director
Joel Adams, Director of Finance
Lis Pedersen, Director of Human Resources
Geoffrey Allen, Divisional Manager, Innovative Technologies and Collections
Melanie Barnum, Divisional Manager, Office of the Executive Director
Natasha Bartlett, Marketing and Communications Officer
Jennifer Bond, Divisional Manager, Finance
David Carson, Divisional Manager, Corporate Communications and Strategic Initiatives
Amy Dawley, CSL II, Gabriola Island Branch
David Derby, Divisional Manager, IT
Jason Kuffler, CSL II, Nanaimo Harbourfront Branch
Emily Mathews, CSL II, eResources Librarian
Heather Mink Zuvich, Executive Assistant (Recorder)
Carol Mitchell, Divisional Manager, Customer Experience
Mariah Patterson, Administrative Assistant

1. Call to Order

The meeting was called to order at 9:40 am.

a) First Nations Acknowledgement

The Vancouver Island Regional Library Board of Trustees would like to acknowledge that the land on which we gather is the traditional territory of the Coast Salish peoples, specifically the Snuneymuxw First Nation whose historical relationships with the land continue to this day.

b) Opening Remarks

Acting Chair, Rosemary Bonanno, Executive Director.

c) Roll call

As above.

d) Declarations of Conflicts of Interest

None.

2. Agenda

a) Items to be removed from Consent Business

None.

b) Additions or Deletions

None.

c) Approval of Agenda

Motion: Moved by Barry Avis / seconded by Brenda Leigh that the agenda be approved by the Board of Trustees. Carried.

Trustee Jason Thompson arrived at 9:48 am.

3. Special Reports

a) 2018 Nominations Report

Motion: Moved by Gordon Waterman / seconded by Tom Duncan that the *2018 Nominations Report* be received by the Board of Trustees. Carried.

4. Elections

a) Election of Chair

The Nominating Committee put forth two nominations for the position of Chair: Barry Avis (Town of Qualicum Beach) and Steve Arnett (Town of Ladysmith). Rosemary Bonanno called three times for nominations from the floor, no additional nominations were heard.

Winning the majority vote, Barry Avis was elected Chair.

b) Election of Vice-Chair

The Nominating Committee put forth two nominations for the position of Vice-Chair: Steve Arnett (Town of Ladysmith) and Brenda Leigh (Strathcona Regional District). Rosemary Bonanno called three times for nominations from the floor, no additional nominations were heard.

The result of the first vote was a tie; a second vote was held, with Steve Arnett winning the majority vote and elected Vice-Chair.

c) Election of the Executive Committee

The Nominating Committee put forth 5 nominations for the Executive Committee:

1. Howard Houle (Regional District of Nanaimo)
2. Ron Kerr (City of Campbell River)
3. Jason Thompson (Village of Masset)
4. Fred Robertson (District of Port Hardy)
5. Gordon Waterman (Village of Gold River)

Rosemary Bonanno called for nominations from the floor:

Brenda Leigh (Strathcona RD) accepted a nomination from Barry Avis.
Jay Dixon (Town of Port McNeill) accepted a nomination from Jan Allen.
Diane Brennan (City of Nanaimo) accepted a nomination from Fred Robertson.
Peter Wainwright (Town of Sidney) declined a nomination from Brenda Leigh.
Manno Theos (City of Courtenay) accepted a nomination from Tom Duncan.
Hugh MacKinnon (Town of Comox) declined a nomination from Brenda Leigh.

Trustees Diane Brennan, Jay Dixon, Howard Houle, Ron Kerr, Brenda Leigh, Manno Theos, Jason Thompson, Fred Robertson and Gordon Waterman were elected as members-at-large for the 2018 Executive Committee.

Barry Avis assumed the role of Chair for the remainder of the meeting.

5. Minutes

a) Regular Minutes of the November 25, 2017 Board of Trustees Meeting – for approval

Motion: Moved by Brenda Leigh / seconded by Janett Hoare that the *regular minutes of the November 25, 2017 Board of Trustees meeting* be approved by the Board of Trustees. Carried.

6. Business Arising

None.

7. Finance

a) November 2017 Finance Report

Motion: Moved by Hugh MacKinnon / seconded by Gordon Waterman that the *November 2017 Finance Report* be received by the Board of Trustees. Carried.

b) November 2017 Reserves Report

Motion: Moved by Brenda Leigh / seconded by Gordon Waterman that the *November 2017 Reserves Report* be received by the Board of Trustees. Carried.

c) Facility Projects Update

Motion: Moved by Tom Duncan / seconded by Jack Thornburgh that the *Facility Projects Update* be received by the Board of Trustees. Carried.

8. New Business

None.

9. Consent Business

Motion: Moved by Brenda Leigh / seconded by Howard Houle that all *Consent Business* be received by the Board of Trustees. Carried.

Meeting Recessed at 11:04 am
Meeting Reconvened at 11:28 am

Trustees Jan Allen and Jason Thompson
departed the meeting at 11: 17 am.

10. "Growing Innovation at VIRL"

Presentation by Amy Dawley, CSL II, Gabriola Island Branch,
Jason Kuffler, CSL II, Nanaimo Harbourfront Branch &
Emily Mathews, CSL II, eResources Librarian

Motion: Moved by Steve Arnett / seconded by Gordon Waterman that the *"Growing Innovation at VIRL"* presentation be received by the Board of Trustees. Carried.

11. Trustee Orientation Presentation

Presentation by Rosemary Bonanno, Executive Director,
Joel Adams, Director of Finance &
Lis Pedersen, Director of Human Resources

Motion: Moved by Kerrie Reay / seconded by Gordon Waterman that the *Trustee Orientation Presentation* be received by the Board of Trustees. Carried.

Trustees Sharie Minons and Ron Kerr departed the meeting at 12:00 pm.

Trustee Sean Sullivan departed the meeting at 12:25 pm.

Trustee Candace Faulkner departed the meeting at 12:31 pm.

**Trustees Sabrina Frazier and Randy Taylor
departed the meeting at 12:43 pm.**

**Trustees Howard Houle and Tom Duncan
departed the meeting at 12:44 pm.**

Trustee Jack Thornburgh departed the meeting at 12: 45 pm.

12. Adjournment – 1:10 pm

Motion: Moved by Kerrie Reay / seconded by Janett Hoare that the meeting be adjourned. Carried.

Barry Avis
Chair, Board of Trustees
Vancouver Island Regional Library

Rosemary Bonanno, BA MLS
Executive Director
Vancouver Island Regional Library